

NOTES FOR MEETING 5/9/23

Usual notes for the meeting.

Item 3 – **minutes attached**

Item 6 – **usual financial info attached**

Current earmarked reserves/CIL:

added/amended			spending in 23/24 year	total end 23/24
22/23	Legal Fees	£20,000.00	£0.00	£20,000.00
22/23	CIL to end 22/23	£54,119.39	£4,921.20	£49,198.19
22/23	Play equipment	£3,000.00	£0.00	£3,000.00
23/24	Play equipment	£3,000.00	£0.00	£3,000.00
23/24	New CIL	£3,988.18	£0.00	£3,988.18
	total	£84,107.57	£4,921.20	<u>£79,186.37</u>
				-
	total - excluding CIL	£26,000.00	£0.00	£26,000.00
	CIL	£58,107.57	£4,921.20	£53,186.37

money in to ring-fenced 23/24

£3,988.18

For clarity, there is £53K of CIL which is not specifically earmarked, and £26K of general reserves which is. We are required to ensure our unallocated reserves are not too large in comparison to our income. This item to see if Cllrs wish to add amounts for any future projects – they do not need to have been discussed or approved, but may simply be possibilities.

UKPN pay Council £200 pa currently for the sub-station on the Brancaster Playing Field. The five-year period set at that figure is up, and this means an uprating of that in line with inflation. This item to note that, and that there are no other proposed changes to the contract, and authorise the Clerk to sign any new one with the inflation increase in place. UKPN had at time of writing not given the figure, but the agreement requires it to be done by the next meeting.

Council has agreed to move £85K of reserves into a CCLA account. Previous resolutions have specifically referred to Barclays accounts, as that was our only bank, and the draft minutes have not been signed. Transfer arrangements were also not agreed (Clerk can currently transfer unlimited amounts between the two Barclays accounts) – the payments from CCLA can be restricted to paying into one account. To ensure absolute clarity on all these, Clerk is proposing the following wording be agreed, and this be signed by the Chair at the meeting, to allow the process to be completed:

Banking Arrangements:

- £85,000 to be paid into a new CCLA account;

- Signatories to be at least two in the first instance, and eventually all, of: Clerk, Cllrs Bax, Carpenter, de Winton and Osborn;
- Interest payments to be re-invested in the CCLA account;
- Payments from the account only to be transferred into Council's Barclays current account;
- Clerk to have authority to transfer funds as above, without a second signature;
- All actions relating to the CCLA account to be noted to all Cllrs by email on each occasion.

Hopefully this will avoid further delays. This to be added as a footnote to Financial Regs.

Michael Ruston has stated that he does not wish to continue as Internal Auditor after several years. Clerk has sought new ones, and as the amount is under £500 only one quote is needed. The quote recommended is £190 for the year for the normal process, though there may be an additional sum to allow the Clerk to meet and talk through the current situation, given that the auditor will be new.

Item 8 – no delegated decisions

Item 9b – Council has agreed to a session on 23/9 – as a “Big Tent” occasion. This to summarise the position and the responses to the questionnaire. Also formally to agree a small sum for expenses (tea/coffee etc.)

Item 9c – The NT have proposed a revised agreement for the management of the Hard in Brancaster Staithe. **Attached**.

Item 9d – On his arrival the Clerk used the word “donation” to describe payments from the Golf Club for the Beach Car Park income, as that was how it had been described to him. Council in October 2021 instructed the Clerk not to use the word. As a result of the ongoing legal case, research has shown that this was how it was described in the accounts in the first few years of the arrangement. It has been proposed, therefore, that the word should be used once more.

Item 9e – deferred. This may include agreement for purchase of trees etc.

Item 9f – an email from a member of the public requested this, and Cllrs have asked that it be considered. Full details from the Government available - [Designate a bathing water: guidance on how to apply - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/designate-a-bathing-water). Given that these matters require surveys and photos be done during the season, this may need to be noted for the start of next year.

Item 9g – there can be a long delay if an infirm individual falls before the arrival of an ambulance. This occurred with the parent of the individual who has been pushing for this. She spoke at a recent Saxon Shore meeting, and it has been suggested that Brancaster should become the home to one of the devices that can be used to help. A local pub has been approached and could house the Chair. Brancaster could then be a location for nearby parishes as well. External funding would appear to be

available for the equipment, so should we be asked to fund this, that would need to be a separate future agenda item – we have no current knowledge on costs.

Items 9g/h: Policy review is ongoing, due partly to ensuring all documents are suitable for the new website. Co-option is the latest one. Also, as Council agreed to sign the Civility and Respect Pledge, once requirement is a Dignity at Work policy. This is also for approval – it is a long document based on the SLCC/NALC model. These drafts are available online: [Policies & Procedures | Brancaster Parish Council \(brancaster-pc.gov.uk\)](https://brancaster-pc.gov.uk/policies-procedures)

Item 10b – A letter has been received from Hunstanton TC, noting a meeting regarding the Wash Barrier. This to consider if any Cllr wishes to attend. It should be noted that Council has no formal view on the Barrier at this point.

Item 10c – **NT document attached.**

Item 14 – once the vote to exclude the Public has been taken, please leave asap to allow the meeting to continue. This item for Cllr update on the SHADCRA claim.

Brancaster Parish Council

Minutes of the meeting of Council held on Tuesday 1st August 2023 at 6.30pm

The meeting was held in Brancaster Village Hall

Present: Cllr T de Winton (Chair), Cllr B Bax, Cllr S Bocking, Cllr C Borthwick, Cllr V Carpenter, Cllr W Gardiner, Cllr S Osborn, Cllr T O'Sullivan, Cllr S Ullswater

Also in attendance: Simon Bower (Parish Clerk) and approximately twelve Members of the Public

Meeting began at 6.31pm

2023.08.01.01 - Declarations of Interest

- a) Declarations of Interest were received from Cllr Borthwick (Barrow Common Rights) and Bocking (Common Rights).

2023.08.01.02 - Apologies for absence

- a) Apologies for absence were received from Cllr Dovey.

2023.08.01.03 - Minutes

- a) *The minutes of the meeting on 4th July 2023 were accepted as a true record and duly signed.*

Prop: Cllr Bax; 2nd: Cllr Ullswater; unanimous

- b) Cllr Gardiner asked which gates were referred to in the minutes above – those adjoining the Common - and Cllr Bax noted she had contacted the landowner re a possible event at Barrow Common for VE Day Commemoration.

2023.08.01.04 – Public Comments 1

- a) Subjects raised were:
 - Planning App d. below – traffic concerns and loss of turning area.
 - (x4) Concerns over National Trust Terms and Conditions at Hard, charging for use of the Chain, Village Green law.
 - Planning App e. below – applicant present if questions.
 - Planning App c. below – applicant informed this was last amendment: wall not glass, with varied heights.

2023.08.01.05 - Reports

- a) Chair's report. Cllr de Winton noted time spent on the SHADCRA legal claim. He had met with members of the Fire Brigade and discussed the new connector.
- b) Report from Borough Councillor. Cllr de Winton continued noting he had attended BC Planning meeting, and felt the Council was still in "disarray". He was working with Old Hunstanton on their Neighbourhood Plan which would mean the whole local Coast would have such Plans.
- c) Report from County Councillor. Cllr Jamieson had sent apologies for absence.
- d) Report from Clerk. The Clerk noted that several Cllrs had visited the container prior to the meeting. There was consensus that as much as possible should be donated/recycled – possibly at the Open Meeting. He added that the

Signed:

(Chair)

Date:

Noticeboards were likely to be installed in the next ten days or so. He had received a response from Planning re the letter sent in April, and Anglian Water had also now acknowledged, but only after a copy had been sent to local MP. [Clerk and Chair possibly to meet with Planning.] He had attended SLCC meetings and Clerk Networking event.

2023.08.01.06 - Finance

- a) The Clerk presented the finance figures. The balances were c.£183.7K including all items on the expenditure list. There were no new budgetary concerns. He noted that the External Audit had been received¹, this was "clean" with a note that allocated reserves should be clearer – this on next agenda.
- b) The Clerk noted two additional items of expenditure which he asked to be added to the list for payments. Also that the £10K payment to NCC had been agreed, and included in expenditure, but the invoice had only just been received. All expenditure as listed in the pack, and with these additions, was approved for payment².

Prop: Cllr Gardiner; 2nd: Cllr Osborn; unanimous

Cllr Borthwick asked about Grass-Cutting expenditure – Clerk to prepare paper for Asset Group. Cllr Carpenter noted her "disquiet" about the relative amounts donated to the Cemetery grass-cutting and the School – possibly raise at Open Day.

- c) Clerk noted the £85K limit on bank guarantee, current interest rates etc. and suggested possible investment in the CCLA fund. Council agreed that an account should be opened with CCLA, and £85K deposited therein.

Prop: Cllr Gardiner; 2nd: Cllr Carpenter; unanimous

- d) Council agreed an increase to payments for the moving and charging of the SAM2 speed signs from £40pm to £50pm.

2023.08.01.07 - Planning

- a) Planning Applications were considered:
 - a. 23/00698 (Extensions and alterations including new boundary walls - Redshanks, Whiteway Road, Burnham Deepdale). Council agreed to make no objection to this application.
 - b. 23/01039 (Extension & alterations to dwelling - Apple Store Cottage, Common Lane, Brancaster Staithe). Council agreed to make no objection to this application.
 - c. 23/01087 (Variation of Conditions 1 and 6 of Planning Permission 22/01864/F: Variation of condition 2 of Planning Permission 19/02000/F: Replacement dwelling following partial demolition - The Smithy, Main Road, Brancaster Staithe). Council agreed to make no objection to this application.
 - d. 23/01084 (variation of conditions 2 and 12; and removal of conditions 4, 5 and 13 of planning permission 22/01638: Conversion of existing barn into residential dwelling - Barrow Hill Barn, 40 Common Lane, Brancaster Staithe). Council agreed to make no objection to this application.
 - e. 20/01672 (outline application some matters reserved: Demolition of existing dwelling and construction of up to 7 dwellings - Cherry Trees, 12 Town Lane,

¹ All available on website

² See below

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(Chair)

Date:

Brancaster Staithe). There was discussion over concerns relating to density, traffic turning etc. Cllr de Winton agreed to "call in" this item.

- f. 23/01326 (Brancaster Footpath 5, boardwalk replacement and resurfacing works, including provision of passing bays, viewing platforms and associated works - Brancaster footpath 5). Council agreed to make no objection to this application.

- b) No further Planning Matters were reported.

- a. The Clerk noted that he had received a request for a letter of support from NCC for CIL funding for the Boardwalk. Based on previously expressed views he had written this letter³, including reference to Public support.

2023.08.01.08 - Delegated decisions etc.

- a) Other than in 7.b.a above, none had been taken.

2023.08.01.09 - Other matters

- a) Cllrs reported the following meetings attended:

- [Gardiner/Bocking] - Barrow Common Management Cttee: talk of encroachment, new benches, mowing. Cllr de Winton noted that the Fire Brigade would be looking at the Common. Comments about the Chairman were closed down.
- [Carpenter/Bax] – Communications Group: Open Day.
- [Ullswater] – Brancaster Village Hall: Post Office to be open two days one week, three the next, during training; Hall well-booked, and bar supported; Tennis Week plans in place. [email ref Tennis Week noted].
- [Carpenter] – had visited National Coastwatch site; interesting. Had spoken to Golf Club and National Trust ref Active Travel plans for charging points for E-Bikes. With Cllr Gardiner had arranged meeting on 6/9/23 in Brancaster Staithe Village Hall at 6.30 to discuss local emergency plans. Had attended NALC drop-in, noting comments on behaviour in meetings, how to progress projects, greening/rewilding of cemeteries, minuting of Interests, and availability of Chairman training.
- [Osborn] – noted Sea Defence Cttee in November.
- [Borthwick] – Brancaster Staithe Village Hall; minutes given to Clerk, Hall could be used more, possible Play Equipment (support and involvement needed from Community).

- b) NCC: still no formal date for Traffic Regulation Order consultation – staffing issues.

- c) Agreement with National Trust on management of the Hard – deferred.

- d) Various quotations for two circular benches for Coronation trees looked at.

Council agreed expenditure of up to £3,300+VAT on two circular benches with Rattan and Teak. [Noted that this required consultation with NT over their new tree.]

Prop: Cllr Bax; 2nd: Cllr Carpenter; 1 abst

- e) Clerk noted that several maintenance items raised by Asset Group had already been given to contractor for action. Cllrs agreed that any work on gates to Common should be co-ordinated with the Boardwalk works, and that the Telephone Boxes should be kept and improved, and a detailed spec produced to be operated as libraries.

³ Was included in Public Pack for meeting

Signed:

(Chair)

Date:

- f) Council noted the Accessibility Statement as on the website with no comment.
- g) Clerk presented the current s.137 spending figures, budget and limits.
 - a. It was agreed that deadlines of June 1st and November 1st should be set for applications for grant funding from Council.
- h) There was discussion of the proposed questionnaire for the Open Day. It was agreed to insert "what is your connection with the Parish of Brancaster?" as a neutral way to establish status of those responding.
- i) Delegated powers: It was unanimously agreed to include in the Scheme of Delegation: "The Clerk to be allowed to respond to urgent decisions required in legal matters based either on previously agreed statements of position, or after email consultation with those Cllrs not subject to any declared interests."

2023.08.01.10 - Correspondence and requests

- a) Correspondence reported:
 - a. Letter from Baldwin's Gate Council, Staffordshire, ref Neighbourhood Plan. It was agreed that the Clerk should respond, noting their concerns, and expressing support for their efforts to maintain the importance of such Plans.
- b) Christmas arrangements deferred.

2023.08.01.11 - AOB and agenda requests

- a) Cllr Bax thanked the Clerk for his work on the website.
- b) Cllr Ullswater requested that arranging a meeting with Anglian Water be added to the next agenda – noted that this was part of the correspondence referred to in Clerk's report. Also possibly widen to Saxon Shore forum.

2023.08.01.12 - Public Comments 2

- a) Subjects raised were:
 - Objection to implied criticism by Cllrs when saying a "better place to live" as Brancaster could not be any better.
 - Lime Trees by Brancaster telephone box: need for work – belonged to Highways, Clerk to contact.
 - A question about BPC meeting with SHADCRA was ruled inappropriate – such contact must be via legal route.
 - One gate adjacent to Boardwalk proposed to be moved – this contradicting contact with NCC that Clerk had had.
 - Reference to gates and fences being Parish Property for many years.
 - Lack of water during fire – add to meeting with Anglian Water.
 - Agreement with National Trust (as above) raised again.

2023.08.01.13 - Next meeting

- a) The next meeting was confirmed as being on Tuesday 5th September 2023 at 6.30pm in Brancaster Staithe Village Hall.

The Public left the meeting at c.8.45pm

2023.08.01.14 - Private session

- a) Council agreed to close the meeting to the Public under Standing Orders and relevant legislation due to the nature of the subjects to be discussed.
- b) Council agreed that the Chairman and Lead of the Finance Group should conduct the Clerk's Annual Review at a mutually convenient time. [Clerk left the room.]
Cllrs discussed matters to be raised. [Cllrs Borthwick and Bocking left the meeting. Clerk returned.]

Signed:

(Chair)

Date:

- c) Council discussed the latest position regarding the SHADCRA lawsuit. *It noted actions taken to date, and agreed that, if required, Cllrs Bax and de Winton, with the Clerk, should represent Council in court.*

Meeting ended at c.9.35pm

Expenditure:

Inv Date	Ref	To	For	Amount	of which VAT	budget
4/7/23	M-4/7	Brancaster School PTA	Donation	£600.00	£0.00	s.137
4/7/23	M-4/7	Brancaster Church PCC	Donation	£2,200.00	£0.00	s.137
4/7/23	M-4/7	Burnham Dpdale Church PCC	Donation	£2,200.00	£0.00	s.137
	DD	ECS - aug	Computer			admin
	DD	nPower - jul	Street Lights			utilities
	DD	Westcotec - aug	Street Lights			utilities
2/7/23	M-1/8	Kevin Crompton	Grass Cutting	£100.00	£0.00	open spaces
30/6/23	M-1/8	Heronwood	Grass Cutting	£298.00	£0.00	open spaces
	M-1/8	Norman Raynore - mar/apr	SAM moves	£80.00	£0.00	utilities
	M-1/8	Norman Raynore - may/jun	SAM moves	£80.00	£0.00	utilities
8/7/23	M-1/8	David Bracey	Play Area Insp	£132.00	£22.00	open spaces
11/7/23	M-1/8	NCC - note payment now inv	TROs etc			
12/7/23	M-1/8	Jo Morris	Expenses	£24.49	£0.00	admin
17/7/23	M-1/8	ESPO	Stationery	£88.86	£14.81	admin
22/7/23	M-1/8	BSBDVH	Meeting	£20.00	£0.00	admin
27/7/23	M-1/8	PKF Littelljohn *	Audit	£504.00	£84.00	admin
21/7/23	M-1/8	Kevin Crompton *	Works	£420.00	£0.00	open spaces
31/8/23	contract	Salaries - incl 10 hrs O/T	Salary	£1,888.58	£0.00	salaries

Notes – NCC payment previously agreed, donations paid since last meeting, asterisked items added to figures originally presented, as above.

Signed:

(Chair)

Date:

BRANCASTER PARISH COUNCIL

SUMMARY OF BANK ACCOUNTS 2023/24

DATE: 30/08/2023

Balance Savings Account	£179,157.20
Balance Current Account	-£3,129.51
<i>Incomplete Transactions</i>	-£17,993.25
<i>Current A/C statement balance</i>	£14,863.74

Actual Balance **£176,027.69**

Balance at start of year	Savings	£183,758.32
	Current	£8,324.38
	Total Barclays	<u>£192,082.70</u>

Expenditure		£51,166.28
Income	to current	£34,712.39
	to savings (interest)	£398.88
	Balance	<u>£176,027.69</u>

Outstanding invoices due to BPC £0.00

Protected - CIL	£53,186.37
Protected - other ring-fenced	£26,000.00
<i>General Funds Available including creditors</i>	<i>£96,841.32</i>
check - difference	£0.00

SPENT AGAINST BUDGET Financial Year 01/04/23 31/03/24

AS AT **30/08/23** payments until 31/08/23
% of year **42%**

Budget Area	23/24 budget	spent	income	yr balance	budget bal	note
s.137	£5,500.00	<i>£5,250.00</i>	<i>£0.00</i>	£5,250.00	95%	2
Open Spaces	£6,500.00	<i>£4,820.82</i>	<i>£0.00</i>	£4,820.82	74%	2
Projects	£3,500.00	<i>£0.00</i>	<i>£0.00</i>	£0.00	0%	1
Utilities	£6,500.00	<i>£1,816.31</i>	<i>£0.00</i>	£1,816.31	28%	1
Admin	£7,650.00	<i>£2,388.00</i>	<i>£52.04</i>	£2,335.96	31%	1
Salaries	£21,000.00	<i>£10,001.73</i>	<i>£0.00</i>	£10,001.73	48%	0
Insurance	£1,600.00	<i>£1,517.47</i>	<i>£0.00</i>	£1,517.47	95%	2
Repairs/Fees	£500.00	<i>£0.00</i>	<i>£0.00</i>	£0.00	0%	1
Coronation	£3,000.00	<i>£2,053.46</i>	<i>£0.00</i>	£2,053.46	68%	2
Allowances	£3,500.00	<i>£0.00</i>	<i>£0.00</i>	£0.00	0%	1
Contingency	£2,687.50	<i>£494.68</i>	<i>£0.00</i>	£494.68	18%	1
Miscellaneous	£0.00	<i>£800.00</i>	<i>£700.00</i>	£100.00		
Total - excl VAT	<u>£61,937.50</u>	<i>£29,142.47</i>	<i>£752.04</i>	<u>£28,390.43</u>	<u>46%</u>	
		spent	income	yr balance		
<i>Refundable VAT</i>	<i>so far totals</i>	<i>£2,624.02</i>	<i>£6,651.11</i>	<i>-£4,027.09</i>		
<i>Precept</i>		<i>£0.00</i>	<i>£23,321.06</i>	<i>-£23,321.06</i>	<i>income only</i>	
<i>Reserves</i>		<i>£19,399.79</i>	<i>£4,387.06</i>	<i>£15,012.73</i>		

TOTAL SPENT £51,166.28
TOTAL INCOME £35,111.27

budgeted, car parks, VAT and reserves
all sources, incl interest to reserves

YEAR BALANCE -£16,055.01
YEAR BALANCE -£20,043.19

income less expenditure
balance excluding ring-fenced/CIL

Notes:

0 - on target - no concern

1 - under - no concern

2 - over - large items - no concern

3 - over - monitor - two year payments/refund due

4 - spent - further expenditure to come from reserves

5 - no set miscellaneous budget: used for monies going in and out and grants, or where allocation tbc

NB money into reserves which is not accessible for everyday spending =

£3,988.18

BRANCASTER PARISH COUNCIL INCOME AND EXPENDITURE - FOR SEP PAYMENT**EXPENDITURE**

Inv Date	Ref	To	For	Amount	of which VAT	budget
	DD	ECS - sep	Computer			admin
	DD	nPower - aug	Street Lights			utilities
	DD	Westcotec - sep	Street Lights			utilities
28/7/23	BC	Barclaycard	various	£39.22	£6.54	admin
8/8/23	M-5/9	NALC	Guides	£17.40	£0.00	admin
31/7/23	M-5/9	Heronwood	Grass Cutting	£298.00	£0.00	open spaces
1/4/23	M-5/9	Rattan and Teak	Benches	£3,787.44	£631.24	reserves
23/8/23	M-5/9	Marcus Townshend	Hedge	£290.00	£0.00	open spaces
23/8/23	M-5/9	Marcus Townshend	Grass Cutting	£245.00	£0.00	open spaces
29/9/23	contract	Salaries	Salary	£1,622.63	£0.00	salaries

AN AGREEMENT BETWEEN BRANCASTER PARISH COUNCIL AND THE NATIONAL TRUST REGARDING THE VILLAGE GREEN INCLUDING THE HARD, BRANCASTER STAITHE

This replaces an agreement dated **September 2021**, as a collaborative approach to the management of the Village Green, bringing clarity to the management and division of responsibilities.

The National Trust [NT] is the registered owner of the land. The NT operates with its own bye-laws and national policies and is responsible for all legal matters.

Agreed principles for the Village Green, based upon DEFRA guidance:

- Both NT & Brancaster PC would like to see improvements to the management of the area;
- Village Green is for use or enjoyment as a place of lawful exercise and recreation free of charge;
- Donations can be sought to contribute to maintain the Green;
- No major structures to be erected on the Village Green;
- No further deterioration of the Village Green to take place;
- **Plan and undertake a joint project to improve the land on the west of Harbour Way;**
- Ensure that no boats remain abandoned on the Green;
- People can drive over or park on the Green with lawful permission of the landowner;
- Additional parking should be provided if possible;
- The National Trust has to issue licences and ensure all safeguards are in place; Income generated will be used to offset costs for managing the Village Green for all users;
- Historic licences should be continued where possible, but licence fees will need to **be tendered to** reflect the market over the coming years.
- **Organisation of the boats on the chain & other areas will roll-out from Summer 2023 & be fully introduced in 2024 with a fee to store a boat and/or trolley on NT land.**

Management responsibilities:

The NT will:

- Provide toilets & arrange cleaning thereof;
- Repair chains and posts on the grass triangle;
- Organise legal processes for abandoned boats;
- Receive donations for maintenance of the area;

- Provide signage and Harbour leaflets;
- Report incidents if necessary to other agencies, e.g. Anglian Water;
- Arrange litter-picking and path weeding;
- Provide information for visitors primarily via onsite signage and maps and occasional staff on site;
- License third party operators;
- Undertake precautionary measures e.g. relating to surge tides;
- Arrange and carry out repairs to the Hard and Gallows;
- Request launching donations;
- Introduce and manage a new process for boats stored on NT land;
- Organise maintenance works to the Hard and Gallows as needed;
- Manage development that has the potential to impact the village green from 3rd parties
- Liaise with the Parish over maintenance and project plans, seeking feedback and gaining support from the Parish for works.

It should be noted that the NT provide staff who operate within the area.

Brancaster Parish Council undertakes to:

- Own and maintain the existing bench;
- Arrange grass cutting of the triangle;
- Provide and manage one dog waste bin;
- Supply and maintain tree guard, plaque and circular bench around Coronation tree;
- Supply and light a Christmas tree with solar lighting/ leisure battery and ensure tree is secure and safe.
- Maintain Village sign and associated planting.

Jointly NT and BPC will:

~~Delegate certain responsibilities to the NT advisory Brancaster Fairways Committee tbc;~~

- Continue a dialogue on joint aspirations for the Green.
- After donations, ~~boat storage fees & income from 3rd party licensees~~ on the Hard is deducted, share the remaining outstanding cost of repairs equally to the Hard and the Gallows.

Future changes:

- Any significant changes will be discussed between the two organisations;
- NT representatives will be welcome to give a report to Council on request;
- This agreement will last until November 1st, 2026-2023, and will be reviewed annually thereafter.

This agreement does not cover anything related to Common land adjacent to the Hard hence does not cover the water-covered harbour. Brancaster Parish Council are represented on the Brancaster Commons Committee.

The agreement covers VGs 47 & 63 as outlined on the attached map.

Signed on behalf of the National Trust:

Name

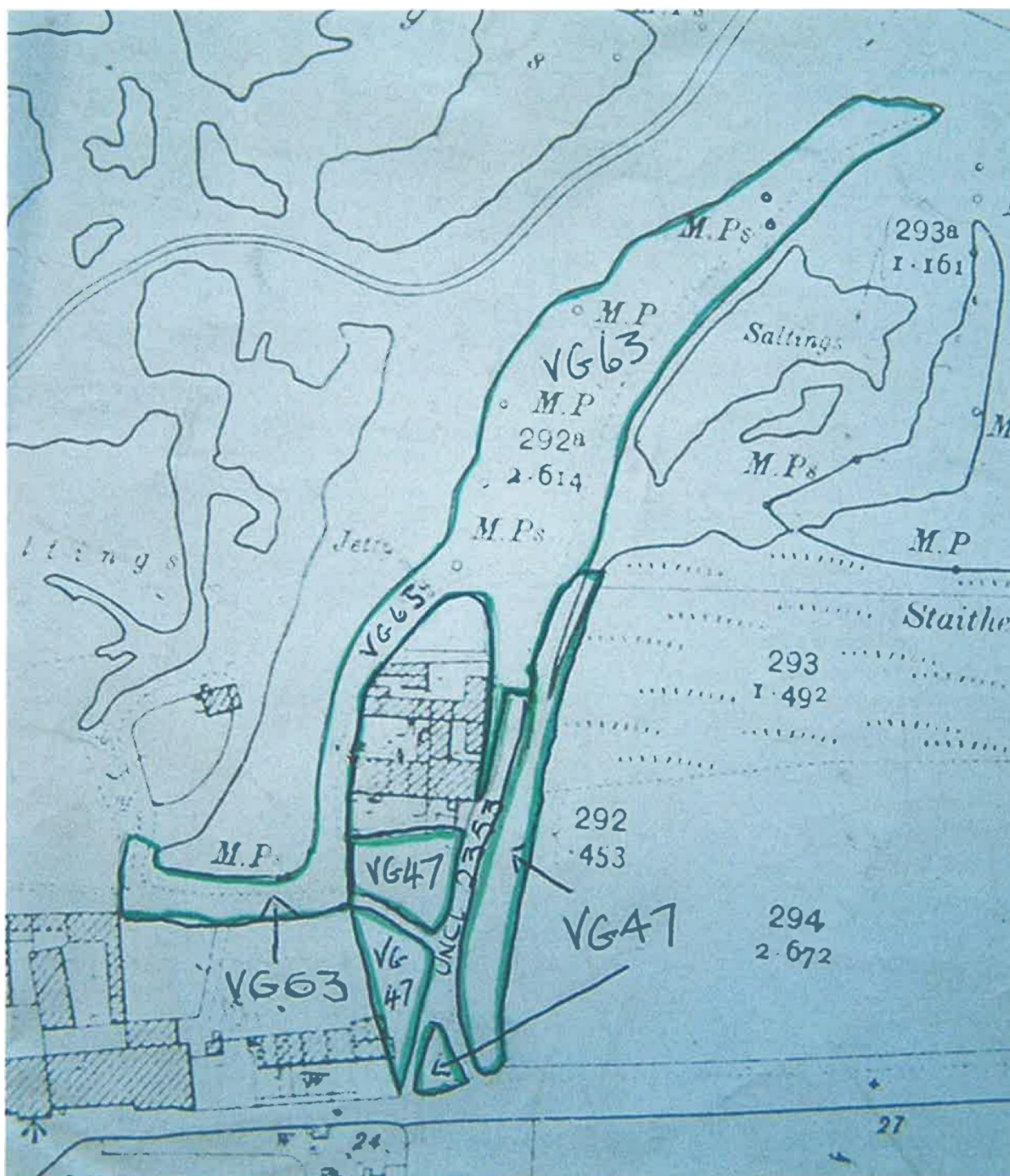
Role

Signed on behalf of Brancaster Parish Council (agreed at meetings on)

Name

Role Parish Clerk Date

Annex 1 — map



Undergrounding Overhead Lines and Sewage Connection – Brancaster Beach

Background

The public toilets at Brancaster Beach are currently connected to a septic tank and drainage field which is reaching the end of its life. We are currently managing the system by tankering away effluent; this is both costly to us as a charity and an inefficient way of removing sewage from the site. We have investigated our options and the existing set up cannot be improved to make it compliant with current Environment Agency Permit regulations so we have been looking at alternative solutions to enable us to keep the toilets open.

At the same time, we've been having discussions with BT OpenReach who have concluded that they would be interested in undergrounding their fibre optic connection in this area, and UKPN were also interested in undergrounding their high voltage power line whilst the opportunity presented itself. This will have a positive impact on the area as it will remove the unsightly overhead lines, as well as remove the risk of bird strikes.

The Proposal

We are proposing to connect the toilet block to the mains sewer located in the village near the junction of Broad Lane and Beach Road.

This is a route of appx ½ mile and either side of the road has various designations, challenges and stakeholder interest:

- Site of Special Scientific Interest (SSSI)
- Special Area of Conservation
- RAMSAR Site (wetland designated to be of international importance)
- Area of Outstanding Natural Beauty (AONB)
- Nesting Birds
- Saltmarsh
- Environment Agency Floodbanks
- Flooding
- UKPN above ground High Voltage cables
- Existing underground Anglian Water supply

Because of this there will be a number of consents required in order to carry out the work, so it was imperative that the Statutory approving bodies were involved in initial discussions around where the route might go and how it might be installed. Following engagement with this group along with adjacent land owners we have fully explored all options and the proposed route (red line on adjacent map) has the support in principle from Natural England and the land owners.

Next Steps

We wanted to make you aware of where we've got to with this project and that we will be carrying out soil investigations and starting the design process along with statutory consent applications.

