

## NOTES FOR MEETING ON 2<sup>ND</sup> JULY 2024

Item 3 - MINUTES – The minutes of the meeting on 7<sup>th</sup> May were approved on 4<sup>th</sup> June with an amendment:

*It was resolved to approve the minutes as a true and accurate record after the following amendment. 2024-05-07-11 - regarding the report of an asset and the work undertaken. The hedge has been cut back. Asset Report regarding the dog bin which was left unresolved. It was resolved for this item to be placed on the next agenda.*

The Clerk would like it noted that there was indeed mention of the dog bin on 7<sup>th</sup> May – the “asset” – but that the hedge being cut back happened after the meeting so could not have been mentioned. In addition, there was no mention at the time of an agenda item regarding this.

As the 7/5/24 minutes have not been signed, the Clerk is suggesting a replacement amendment – to add to item 2024.05.07.11.a:

*Assets: A suggestion was made by Cllr Borthwick that the contractor should be instructed to cut back the hedge around the dog bin in Choseley Rd.*

He believes this records what was said at the meeting. It therefore will also require an amendment to the 4/6/24 minutes to read that an amendment was suggested and approved, but which was subsequently reworded as above. [Both sets of minutes, unamended, are **attached**.]

Regarding donations, there have been various reports to the Clerk of the amount agreed in 4/6/24 for Deepdale Church, £2,000, £2,200 and £2,400. Council needs to agree what the approved amount was – this is not a rehash of the issues, but a note of the amount that was actually agreed at the time. A payment of £2,000 has been made, which can be added to if required.

Arising - Regarding cutting back of hedges, Council should not ordinarily be instructing the Clerk to write to residents. As there are restrictions on such cutting due to nesting birds, the proper course is for those concerned to write to County, who will have the correct legal advice, as well as enforcement powers. This should also mean that the correct locations are provided. Clerk has noted this in the Parish News.

Item 6 – finance figures **attached** in usual format. Note all payments are actually agreed as contractual/already agreed as per notes – list includes payments made following approvals at previous meetings for info. Barclaycard system down at time of writing.

Item 8 – A Planning meeting was held on 25/6/24. Two applications were considered, and the Clerk wrote to the Borough noting no objections as having been raised:

- 24/00986 New glazed door to rear of kitchen (1 Town Farm Close Brancaster)

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Clerk: Simon Bower

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c/o 7 Glebe Avenue, Hunstanton, PE36 6BS

- 24/01041 Full planning for conversion of existing ground floor garage to bedroom and en-suite and replacement of rear conservatory to insulated kitchen/living area (2 Anchorage View Brancaster)

Item 9 – the item regarding a post-box or PO Box was deferred. The issue is the Clerk's address being publicly available – the recommendation of training bodies etc. is that this is discontinued.

Item 10 –

Car park – previous meetings have included comments about the access to the "overflow car park", and the possible need for protection for the grass. This would, it was added, require support, not merely plastic strengthening. A further suggestion has now been made that an area slightly smaller than the current overflow car park should be formally added, with a substrate and plastic protection – still grass. This could be included in an extended fenced area, with a chain where the current eastern boundary is, to prevent parking in the winter. More details may follow.

Housing – Council has requested consideration of the priority to residents when the new Freebridge site comes on stream. There has been correspondence from Freebridge and the Borough on this, and a request from Cllr Bax remains that we should formally request this.

Charities - There has been a request from a Member of the Public to clarify the position of charities in the Parish. There is some confusion, but none are affiliated in any way with the PC. Hence, no decisions can be made in this item, other than to request the Clerk to write if required.

WN Falls/First Responders – Council has expressed support for both of these groups. It has sought clarity on the level of overlap, and assurance that there is not duplication. The former has one aim, and the latter has a wider remit. In correspondence it was noted that, in the event of a fall, the latter may be redirected to support other health matters, so may not be prioritised to a fall, hence the need for the two. Council requested info about the area covered by the First Responders, in case it wished to make a proportionate donation; the reply was that it was just for Brancaster. Any donation must be from s.137, as no other power allows this.

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