

Full Council Agenda

Tuesday, 6th August 2024 at 6.30pm

Councillors are summoned to attend the above meeting. The meeting will be held in Brancaster Village Hall.

The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chair during the time set aside for this.



Simon Bower, Parish Clerk, 31/7/2024

1. Declarations of Interest

- a) Receive any declarations of interest of a pecuniary or other nature which may involve a conflict of interest

2. Apologies for absence

- a) To receive apologies

3. Minutes

- a) *Consider approving minutes of the meeting held on 2nd July 2024*
- b) *Consider approving minutes of the meeting held on 9th July 2024*
- c) Matters arising from the above minutes – for information only

4. Public Comments – 1

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

5. Reports

- a) Chairman's report
- b) Report from Borough Councillor
- c) Report from County Councillor
- d) Report from Clerk

6. Finance

- a) To receive financial report from Clerk.
- b) *Consider expenditure items (listed in document pack)*
- c) *Note report from streetlight contractors, and consider expenditure suggested (£655)*
- d) *Consider re-appointing Sonya Blythe as Internal Auditor for 2024/25 audit*

7. Planning

- a) Consider planning applications:
 - a. None at time of agenda production
- b) *Consider any late arriving planning applications*
- c) Receive report on any other planning matters

8. Delegated decisions etc.

- a) To note delegated decisions made

9. Other matters

- a) Receive reports from Council groups and representatives
- b) Receive report on Brancaster Play Area Inspection for 2024
 - a. Consider any actions arising from 2024 Play Area report*
 - b. Consider agreeing to fund ongoing inspections for Brancaster Staithe Village Hall Play Area*
 - c. Consider appointment of Play Area Inspector for 2025 onwards*
- c) *Consider how to proceed with proposal to extend car park at Brancaster Village Hall*
- d) *Consider a formal request to Brancaster Village Hall for a physical Post Box on the building*

10. Correspondence and requests

- a) To note any correspondence reported by the Clerk
- b) *Consider donation to the Community First Responders*

11. AOB and agenda requests

- a) To receive any further comments from Councillors – information only
- b) To receive future agenda requests from Councillors

12. Public Questions - 2

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

13. Next meeting

- a) *Consider confirming the date of the next meeting as 6.30pm on Tuesday 3rd September 2024. Meeting to be held in Brancaster Staithe Village Hall.*

14. Private session

- a) *Consider closing the meeting to the public under relevant legislation and standing orders.*
- b) *Report on recruitment process for new Clerk, and consider next steps*
- c) *Report on latest on the case against Council by SHADCRA, and consider next steps*

Members of the public are requested to leave the meeting as promptly as possible