

BRANCASTER PARISH COUNCIL MINUTES 3.5.2016 [DRAFT]

The Annual General Meeting of the Parish Council was held in the SR ins. on Tuesday, 3rd.May, 2016, at 7pm.

This meeting was being recorded by R.Lawton

PRESENT

Messrs. JWThompson, T de Winton, N.Linge, C.Cotton, S.Bocking, R.Lowe, , E.Gould, G.Bocking, S.Oliver, Also, 12 electors , WNBCllr. E.Watson , J.Sizer [NT], P.Byrne [icecream vendor]

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Retiring chairman Mr.J.W.Thompson took the chair and thanked everyone for their support during the past year. He then asked for nominations for a new chairman.

Election of Chairman:

Prop. S.Oliver, sec. R.Lowe, that T deWinton be elected Chairman. Carried unan.

Mr.T de Winton then took the chair and thanked retiring chairman, JWThompson.

Election of Vice Chairman:

Prop. T de Winton Sec. S.Oliver that Gary Bocking be elected Vice Chairman. Agreed unan.

2.APOLOGIES FOR ABSENCE

Ms. Celia Borthwick [hospital] to whom good wishes were sent; NCCllr R.Bird.

3. DECLARATIONS OF INTEREST

R.Lowe [NT]

4. ELECTION OF REPS ON COMMITTEES

Re-elected en bloc.

5. MINUTES of last meeting [5.4.16]

Agreed as correct. [prop. C.Cotton, sec. E.Gould and signed by chairman.

6. MATTERS ARISING

[a] **Powell artefacts** – update by T de Winton.

Quotations received:

Millstone [1] Shackcloth £868 + vat [2] D.Smith £536 + vat.

Metal plate [1] [D.Smith] £516 +vat. No other quotation

Report by Chris Cotton:

Pumphouse [1] D.Smith £1897 + vat. No other quotation

It was proposed by EG, sec. GB that D.Smith's three quotations for the three jobs be accepted.

Agreed unan. Mr.Smith to be advised accordingly.

Possibility of grants to be investigated.

[b] **UKPN draft lease** – meeting to be arranged with solicitor at SJP

[c] **NCC footpath map** – to be a future agenda item.

[d] **Neighbourhood Plan** [amendments and additions] – S.Oliver needed definite amendments, including car parking and appearance of dwellings such as weatherboarding, to work on and suggested a sub committee. NP should be looked at by everyone.

[e] **Dog mess at beach** - T de W had attended a BCC meeting. Still no answer from the NT. Item needed further discussion.

[f] **1902 agreement** –RWNGC had promised further information.

[g] **HM queen's birthday** – medals to be presented on 12th.May.

7. REPORTS FROM REPRESENTATIVES

a. PARISH COUNCIL

E.Gould – **Smith Trust**. Minutes awaited.

S.Bocking – **BFC**: Problem with the trot line for moorings. Clarification needed.

R.Lowe – **BCC**. Trot line - Notices must be put on boats re mooring rules.

b. WNBC

Cllr. E.Watson reported on the LDF – conservation area had not been taken into account re proposed development.

Coasthopper bus service – public meeting at Thornham on 11th.May.

Cutting of verges to be done following week.

c. NCC

NCCllr. R.Bird not present.

8. FINANCE

Balances: [Updated 29.4.16: current a/c £22,780.63; saver £13,850.13] *

[a] Invoices for payment. Prop. R.Lowe Sec. G.Bocking that the following be paid:

Aon Ins. £1236.97

M.Townshend [2 x cemetery cuts] £240

M.Townshend [shingle moved to marsh path London Street to Marsh Side, and spread] £120

[b] Quotations for jobs. { See also Matters Arising]

Report by Chris Cotton: Brancaster bus shelter: G.Hunt £ 895 + vat. Accepted: prop E.Gould, sec. S.Oliver. [Only 1 estimate received].

Fence and stile, Marsh Drove [Shaun Services £200] Accepted prop. S.Bocking, sec. G.Bocking.

[c] Notice of Audit from Mazars. Return to be submitted by 30th June. To be ratified at June PC meeting.

9. ICECREAM VAN ON HARD

Applicant Mr.P.Byrne was present. As no objections had been received it was unanimously agreed to grant Mr.Byrne a lease to trade on the Hard from the present time until end of October, 2016. Rental to be £400. Prop. C.Cotton, sec. S.Oliver. This would be subject to an annual review.

It was noted that a precedent to trade here had been set by the PC lease to Mr. S. Letzer in 2009.

10. PLANNING

Brancaster: None

Brancaster Staithe: Postings Barn, extensions and roof lights. No objections.

11. CORRESPONDENCE

1. WNBC – weekly planning lists. Noted.

2. WNBC – planning guidelines – circulated.

3. C.Jones – dead elm on playing field NE corner. [to be removed]

4. K.Johnson SJP – date for site meeting re. UKPN substation.

5. Kites Group meeting on 23rd May

6. N.Bullock – follow up letter re. Development at Saw Mill Road. Noted.

7. T.Brooksbank – street party in London Street. No objection. Refer to NCC Highways.

12. REPORTS FROM WORKING GROUPS/MANAGEMENT PROGRESS

All deferred for further information but all in hand and work ongoing. Standing Orders being finalised by JWT.

13. OTHER ITEMS / FUTURE AGENDAS

Footpaths, especially update on FP3.

Boundary for Staithe House/ A149. Meeting with owners needed.

Parking in Common Lane, Brancaster Staithe. Jolly Sailors Inn needs more parking space. NCC Sally to be consulted.

Dogs on Brancaster Staithe village green by Dial House. [Consult WNBC on Byelaws].

14. PUBLIC SESSION

R. Lawton Parking issues over BH w/e. Blocked footpaths alongside A149; possibility of double yellow lines; working groups and committees; icecream van a commercial business.

Jos.Luddington Brancaster cabin shop closing. [Thank you notice to be placed in PN]

V. Carpenter Dog cleanup notices; village projects – library/bookshop.

C. Southerland Pumphouse grants

John Sizer Millennium Centre will have shop; requested a meeting with PC to discuss general matters re village green. PC was agreeable for this to take place.

B. Everitt Better communication needed with SACS. PC reps should attend the meetings at Wells.

The meeting closed at 8.45 pm

JEL

20.5.2016

7/6/2016

BRANCASTER PARISH COUNCIL

MINUTES 7.6.2016 [DRAFT]

A Meeting of the Parish Council was held in the Simms Reeve Institute. on Tuesday, 7th.June,2016, at 7pm.

PRESENT

- Messrs.T de Winton [Chair] , J.W.Thompson, C.Cotton, S.Bocking, R.Lowe, , E.Gould.
- Also, 10 electors and WNBCllr. E.Watson.

1. Apologies for absence

Ms. Celia Borthwick; Messrs.N.Linge, G.Bocking, S Oliver; NCCllr R.Bird.

2. DECLARATIONS OF INTEREST

S.Bocking [planning - Staithe House]

3. MINUTES of last meeting [1.5.16]

Agreed as correct. [prop. J.W.Thompson, sec. S.Bocking and signed by chairman.

4. MATTERS ARISING

[a] **Powell artefacts** – in hand and work starting soon. Brancaster bus shelter done.

[b] **UKPN draft lease** – Agreed try once more to arrange a meeting with solicitor, Kevin JOHNSON.

[c] **FOOTPATHS – AGENDA ITEM.**

[d] **Neighbourhood Plan** – In hand by JWT, TdeW and SO.

[e] **Dog mess at beach/Brancaster Staithe village green** – No further news. Take up with NT.

[f] **1902 agreement** –RWNGC now had a new solicitor. **Action: T de Winton.**

[g] **HM queen's birthday** – medals had been presented on 12th.May at a very happy ceremony at the school attended by the Clerk, N. Linge and G.Bocking. Clerk reported grant to come from NCC.

London Street Party going ahead.

5. ADOPTION OF STANDING ORDERS

Discussed at length and agreed to adopt in principle subject to minor adjustments [prop CC, sec. EG]

Also included:

Appendix 1 Code of Conduct

Appendix 2 Casual Vacancy procedure. Voting rule to be clarified. Clerk pointed out that procedure must adhere to a set of rules/guidance from WNBC.

Appendix 3 Recording at meetings. Rules accepted.

6. REPORTS FROM REPRESENTATIVES

E.Gould – Smith Trust. Minutes to come.

R.Lowe – Keters meeting. Problem with signage.

BCC – No report

7. REPORTS FROM WNBC & NCC

[a] WNBC

Cllr E.Watson reported on the following:

Planning application re. Salcombe had been passed.

Section 106 would now revert to its previous meaning.

New leader of WNBC was Brian Long.

EC Pumps in planning applications.

[b] NCC

NCCllr. R.Bird not present.

8. FINANCE

Balances: [Updated 29.5.16: current a/c £20,996.70; saver £13,850.13]

[a] **Invoices for payment.** Prop. R.Lowe Sec. G.Bocking that the following be paid:

M.Townshend [2 x cemetery cuts] £240

M.Townshend [71 Club path to Cross Lane] £67.50 & [London Street to Marsh Drove] £45

K.Crompton [3 visits x £90] £270

Shaun's services [fencing on marsh] £200

Brancaster Community Sport Club [insurance] £204.48

[b] Quotations for jobs.

Broken lamp at Branodunum. Agreed to get a price for a new LED lamp as close to design as possible.

ACTION Clerk

[c] Report by Internal Auditor

Mr.A.Law submitted his report stressing the need for a Reserves Policy. Agreed to include this in the PC Financial Standing Orders.

Balance sheets prepared by T de W were discussed. To be placed on PC website.

Annual Return agreed and signed by the Chairman.

PLANNING

Brancaster

Salcombe – permission granted by WNBC

Chimneys, Cross Lane – no objection [Prop. JWT, sec. CC]

Maremma, London Street – no objection [Prop. JWT , sec.CC]

Brancaster Staithe

1. Staithe House boundary with A149 - Mrs. Bax [owner] spoke with permission of Council to explain situation. Wished to put up 2m. wooden fencing behind holly hedge. Agreed there were no objections [prop. C.Cotton, sec. E.Gould] S.Bocking did not vote as had declared an interest.

10. FOOTPATHS

Parish Paths Seminar at Dereham would be attended by Councillors C.Cotton and S.Bocking. R Lawton would also attend.. Questions to be asked about FP3 and the proposed Coastal Path.

11. WORKING GROUPS

[1] **Assets** – C.Cotton reported all in hand. Estimate needed for the white iron gates and fencing on east side of Beach Road which were PC property.

All repairs now done including bus shelter at Brancaster which looked much better.

CC stressed need for sprung gates for Brancaster playing field on the north and west sides to stop loose dogs accessing field and fouling. Cost about £480 + vat. This was agreed unan [prop EG, sec. RL].

ACTION: C.Cotton.

CC pointed out that all fences and gates needed attention, also the BT kiosk at BS [now PC property]. Paint for this had been donated by BT and was stored in Clerk's garage. Volunteer needed to do this job.

[2] Risk Assessment & Financial SOs.

In hand. Working Group meetings to be arranged.

12. CORRESPONDENCE

1. A.Borthwick - UKPN cables. PC to contact AB.
2. NCC – Community Transport – noted
3. EU referendum info [on notice boards]
- 4.. T de Winton - financial SOs and Working Group meetings
5. JWThompson – Neighbourhood Plan
6. AONB meetings – info noted
7. Kiting incidents on beach
8. NCC Parish Partnership Scheme
9. Parish Paths seminar 13th June at Dereham. See item 10

13. OTHER ITEMS / FUTURE AGENDAS

C.Cotton: MOD pillbox on west marsh. Mrs.Symington to be contacted.

S.Bocking: Holiday Homes. As Council tax concessions on these had now ended would there be cash for village projects.

T de Winton:. Farm contractors should be asked to take extra care on our roads through the villages. Agreed to contact local contractors & farms.

14. PUBLIC SESSION

V.Carpenter. Cases of unauthorised building/alterations in parish. [These were being investigated].

B.Everitt. Proposed meeting with NT. Agreement re village greens should be looked at.

Harbour Users Assn rep – Insufficient room on the Trot line at the Hard.

The meeting closed at 9.07 pm

JEL

30.6.2016



BRANCASTER PARISH COUNCIL

MINUTES 5. 7. 2016 [DRAFT]

A Meeting of the Parish Council was held in the Simms Reeve Institute. on Tuesday, 5th.July,2016, at 7pm.

PRESENT

- Mr. T de Winton [chair] Ms.C.Borthwick, Messrs. N.Linge, G.Bocking, C.Cotton, S.Bocking, R.Lowe,, E.Gould, S.Oliver,
- Also, 12 electors and WNBCllr. E.Watson.

1.Apologies for absence

Mr. J.W.Thompson. NCCllr. R.Bird.

2. DECLARATIONS OF INTEREST

T de W [BSSC member] , S.Oliver [BSSC member] , E.Gould, R.Lowe

3. MINUTES of last meeting [7.6.16]

Agreed as correct. [prop. CC sec. SB] and signed by chairman.

4. MATTERS ARISING

- [a] Powell artefacts – wheelbase and millstone to be put up on green next week.
- [b] UKPN draft lease – meeting with solicitor, Kevin Johnson on 7th.july.[Attendees: Clerk, NL, EG and CC]
- [c] Footpaths – Agenda item
- [d] Neighbourhood Plan - In hand by S.Oliver.
- [e] Meeting with NT – no further news
- [f] 1902 agreement –RWNGC now had a new solicitor who was reviewing all agreements.
- [g] Standing Orders had been signed by the chairman and clerk
- [h] Letters to farms/contractors – three replies received.
- [i] Overgrown paths and hedges – See under Working Groups
- [j] Unauthorised building work:
 - 1. First Staithe Field - Passed as acceptable by WNBC. To be challenged.
 - 2. Bramble, Choseley Road – retrospective planning application to be lodged by owner.
- [k] ex WW2 pill box on marsh - Jamie Borthwick to be contacted.
- [l] Second home funding for parishes - as this appeared to have been stopped, the Norfolk Foundation Trust to be contacted. Sarah Dennis or D.Marshall on 01553 616200.

5. REPORTS FROM REPRESENTATIVES

GB – report on Allotment Society judging ceremony.

CC Report on Footpaths seminar at Dereham. Also attended by R.Lawton. NCC had a duty to maintain footpaths in a safe condition. Landowners must keep hedges in order. NCC map contains 160 paths. First Edition maps to be looked at particularly for BD [Pump Lane?]

Flood Defences meeting 27th.June: chestnut paling on top of dunes was suggested but Parish Council preferred geotextile fencing and marham grass.:

6. REPORTS FROM WNBC & NCC

[a] WNBC

Cllr E.Watson reported on the following: Devolution. T de W and GB to attend meeting.

Second home income – NCC decision to stop this to keep down Council tax.

Norfolk Coastal Path [funded by AONB i.e. Area of Outstanding Natural Beauty] – conference at Binham to be attended by CB and SB.

[b] NCC

NCCllr. R.Bird not present.

7. FINANCE

Balances: [Updated 29.5.16: current a/c £20,996.70; saver £13,850.13]

[a] Invoices for payment. Prop. EG Sec. SB that the following be paid: Agreed with 1 abstention [CB]

B.Welsh £130

O.Everitt £30

G.R.Hunt £1074

Lyreco £78.78

The Tower Mint £176.16

Carter cabin Hire £80.40

M.Townshend £232.50

Late invoices:

K.Crompton £270

Shaun's Services £40

Agreed [prop. GB, sec. CC, with 1 abstention[CB]]

[b] Broken lamp at Branodunum: New LED lamp ordered.

[c] Report by Internal Auditor

Mr.A.Law submitted his report stressing the need for a Reserves Policy. Agreed to include this in the PC Financial Standing Orders.

Balance sheets prepared by T de W were discussed. To be placed on PC website.

Annual Return agreed and signed by the Chairman.

8. PLANNING

Brancaster;

Sandpipers, 5 Roman Way – conversion from bungalow to house. Objection – refer to NP. Overlooks neighbours. Prop. GB, sec. SB. 1 abst [EG]. To be called in by Cllr.EW.

9.. WORKING GROUPS

Assets – report by CC with prices for further jobs. These included:

Gates & railings, Beach Road: Gates £380; railings east side £345; west side £300. Agreed [prop CC, sec. EG]

Playing field sprung gates – in hand. Cost £480

Butchers Drove gate will not shut. Adjustment to cost approx £140. Agreed.

Seats needed attention in autumn.

Standing Orders now done..

Deepdale bus shelter - price could be approx £900. Shelter could be turned to face NW. An autumn / winter job. Could be a Parish Partnership scheme. CB suggested a new building. Action. T DE W

Brancaster Cemetery: Hedges and trees to be inspected..

Regarding maintenance of verges and paths, as there was now a reduced service from NCC it was suggested that a parish groundsman be appointed. Proposed by SO, sec. EG that a small Working Group be set up [TdeW, GB, SO, EG]

CC suggested a parish handyman was needed. Volunteer also needed for refurbishment of BT kiosk at Brancaster Staithe.

Risk Assessment & Reserves Policy – Draft produced by EG and Clerk was agreed in principle.

Brancaster Day Insurance renewal form to be passed to Mrs. Brooksbank for attention.

10. CORRESPONDENCE

1. WNBC planning lists

2.NCP conference – info noted.

3. T.Lankester – BD road safety

4. C.Golding – BSSC sail training for local children. Not all local children were included. EG suggested tht BSSC put a notice in PN in the Spring to give plenty of notice. PR needed improvement.

5. D,Cave – Jolly Sailors beer festival. PC to meet with C. Nye to discuss car parking.

6.NCC – grass cutting rota info and maps.

7. Marsh boardwalk - NCC cutting regime not now adequate. Complaints received. In hand by clerk and C.Cotton.

8. SNAP agenda for 19th July – Liz Watson to attend re. Tennis week.

11. OTHER ITEMS / FUTURE AGENDAS

SO BSSC kerb too narrow for a disability chair

CB Dog bin at top of The Drove not emptied twice a week. Litter bag not pushed down so cannot be filled up to top.

B T kiosk glass broken [RL offered to do this]

12. PUBLIC SESSION

VC Little Tenchleys verge needs attention[Rangers ?]; Deepdale bus shelter [sponsor?]

BE Parish Council common right. Commons Register can now be amended in name of a pubic body/society; grass cutting by NCC.

R.Lawton - Green Common Lane in poor state due to farm contractors churning it up.

C.Highmoor Suggests notice in PN about grass cutting regime by NCC/WNBC

Jos. L cemetery and paths.

The meeting closed at 9.20 pm

JEL

27.7.2016

Int. Aug. 2016

BRANCASTER PARISH COUNCIL

MINUTES 2.8.2016 [DRAFT]

A Meeting of the Parish Council was held in the Simms Reeve Institute. on Tuesday, 2nd. August ,2016, at 7pm.

PRESENT

Ms.C.Borthwick, Messrs. J.W.Thompson, N.Linge, , C.Cotton, S.Bocking, E.Gould,
Also, 8 electors, WNBCllr. E.Watson and PCSO Mark Taylor

1. APPOINTMENT OF CHAIRMAN FOR THE MEETING

Mr. N.Linge was elected chairman for the meeting [prop SB, sec.,CB] and agreed.

2. APOLOGIES FOR ABSENCE

Messrs. T de Winton, G.Bocking, S.Oliver and R.Lowe. Also NCCllr. R.Bird.

3. DECLARATIONS OF INTEREST

Celia Borthwick [planning item – Deepdale Farm]

VISIT BY PCSO Mark Taylor

Upon invitation, PCSO explained the current situation on parking and traffic issues. NCC and WNBC now handled parking problems, not the police as formerly.

However, they still dealt with wilful obstruction and advised calling 101. The parish needed parking provision during busy, holiday times and when the Beach Road was flooded at high tide times..

During Tennis week a police presence was available.

SNAP meetings were a valuable resource for complaints and problems. Advised PC to email with any problem for discussion.

Thanks were given to PCSO Watson who left at 7.30 pm.

4. MINUTES of last meeting [5.7.16]

Agreed as correct. [prop. EG sec SB] and signed by chairman.

5. MATTERS ARISING

- [a] Powell artefacts – wheelbase and millstone now installed on village green. Plaque now desirable.
- [b] UKPN draft lease – meeting with solicitor. No further news.
- [c] Meeting with NT – no further news
- [d] Beach car park – T de Winton to meet RWNGC secretary [subsequently SB also to attend this meeting]
- [e] Letters to farms/contractors – replies received.
- [f] Overgrown paths and hedges – notice in Parish News. Deepdale Drove Path overgrown.
- [g] Unauthorised building work:
 - 1. First Staithe Field - No further news.
 - 2. Bramble, Choseley Road – retrospective planning application. See agenda Item 8.
- [h] ex WW2 pill box on marsh – Clerk still attempting to contact Jamie Borthwick.
- [i] Marsh boardwalk – dumping of garden rubbish to be referred to CRH. PC to support any action taken to resolve this problem.
- [j] Dog bins not emptied properly and sometimes left at high tide times. This has been referred to WNBC who had promised action. EG suggested that WNBC be advised that better facilities were needed.
- [l] Second home funding for parishes – as this appeared to have been stopped, the Norfolk Foundation Trust to be contacted. Sarah Dennis or D.Marshall on 01553 616200.

6. REPORTS FROM WNBC & NCC

[a] WNBC

Cllr E.Watson reported on the following:

Tennis week regime same as last year; AONB meeting; WNBC considering a ban on public using balloons and Chinese lanterns which could cause fires.; NCC grass/verge new cutting regime not working [concern at ragwort not being removed] and will be reviewed; proposed chicken farm at Sedgford [site visit on Thursday]..

[b] NCC

NCCllr. R.Bird not present.

7. FINANCE

Balances: [Updated 29.7.16: current a/c £15,7782 ; saver £13,851.86]



6/9/2016

[a] Invoices for payment. Prop. JWT Sec. CB that the following be paid:

R.Smith £1262.40

AOT Engineering £222.00

NALC subs. £194.81

M.Townshend £405

T.Brooksbank £116

David Bracey £90

8. PLANNING

Brancaster:

Bramble – cart shed [retrospective]. Following explanation from owner. no objection was raised. Prop EG, sec. JWT. Agreed. Cllr E. Watson to advise planning dept.

Brancaster Staithe:

Barrowdale, Orchard Close – amendments to original application – no obj

Steinvora – change of use from ground floor front room to art gallery – no obj

Deepdale farm – new toilet blocks etc – no obj

9.. CORRESPONDENCE

1. WNBC planning lists*

2. NCP conference – reports from CB and SB. Agreed PC meet with our rep [from Thornham].

FP 9 [eastern end] needs urgent attention.

3. T.Lankester and A. Krish – Deepdale: 3 SAM sign posts still outstanding by NCC. Offer of site by A.Krish. September agenda.

4. V.Saunders- dogs on beach – passed to NT

5. NCC Highways Rangers visit. Some jobs not done i.e. outside Little Tenchleys in Broad Lane and Deepdale Drove [needing further attention].

6. J.Luddington – parking at high tide times. Extra car park needed in village.

7. WNBC Standards Committee. Seeking volunteers from parish councils for this committee.

10. OTHER ITEMS / FUTURE AGENDAS

Estimates for future projects.

To consider employing handyman/ gardener. Also Footpath Warden.

Footpaths, especially FP3

11. PUBLIC SESSION

JL Parking at high tide times

CH Notices needed on grass cutting in PN

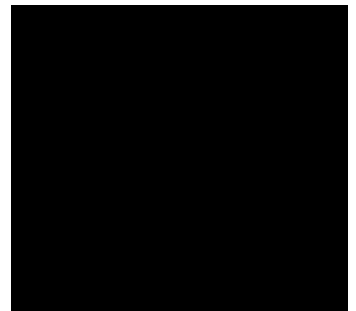
RL FP9; Sedgeford chicken farm

BE dumping of rubbish on marsh common

The meeting closed at 8.55 pm

JEL

16.8.2016



6/9/2016

BRANCASTER PARISH COUNCIL
MINUTES 6.9.2016 [DRAFT]

A Parish Council meeting was held in the Simms Reeve Institute. on Tuesday, 6th. September, 2016, at 7pm.

PRESENT

Mr. T de Winton [chair]; Ms.C.Borthwick; Messrs. C.Cotton, S.Bocking, E.Gould, G.Bocking, S.Oliver, R.Lowe.

Also, 8 electors, and WNBClr. E.Watson.

1..APOLOGIES FOR ABSENCE

Messrs. J.W.Thompson and N.Linge. Also NCClr. R.Bird.

2. DECLARATIONS OF INTEREST

Celia Borthwick [planning item]

3.. MINUTES of last meeting [2.8.16]

Agreed as correct. [prop. EG sec CC] and signed by chairman.

4. MATTERS ARISING

[a] Powell artefacts - Plaque to be installed. ACTION: Clerk.

[b] UKPN draft lease - meeting with solicitor. No further news.

[c] Meeting with NT - RL to liaise with NT

[d] Beach car park - T de Winton and S.Bocking met RWNGC secretary -see Reports 6b.

[e] Unauthorised building work: Bramble, Choseley Road - permission now granted.

[f] ex WW2 pill box on marsh - Agreed to leave. Not PC business

[g] Marsh boardwalk - dumping of garden rubbish to be referred to CRH. No further news.

[h] Dog bins at beach - Prop. Sec. and agreed to remove these asap. ACTION: TdeW and CC

[i] Second home funding for parishes - CIL not yet started.

5. REPORTS FROM WNBC & NCC

[a] WNBC

Cllr E.Watson reported on the following:

Bus stop outside Marine Centre, BS. This was a public order affair and should be on next SNAP agenda.

Other matters raised were flooding at Cricket Pastures and Market Lane. NCC had been told of this and farmers were co-operating to try to alleviate the problem of run-off from fields during exceptional wet weather.

[b] NCC

NCClr. R.Bird not present.

6. REPORTS FROM PC REPS.

a. Meeting with Cliff Nye of Jolly Sailors Inn - report by TdeW. Agreed to improve parking space. Refer to Sally of NCC when she meets in parish [subsequently date fixed for 28th. Sept]

b. Beach car park income agreements - report by T de W and SB. Letter from TdeW. RWNGC had not been circulated. No agreements had been made at that meeting. After considerable discussion, it was proposed by SO and sec by RL that this matter should be dropped and no further discussion take place. *No vote taken.*

c. BCMC report by CC Bracken control discussed.

7. FINANCE

Balances: [Updated 5.9.16: current a/c £14,329.42 ; saver £13,851.86]

[a] Invoices for payment. Prop. CC Sec. CB that the following be paid:

Norse [1/2 year] £1111.04

Shaun's services £30

O.Everitt £75

K.Crompton £450

M.Townshend [cemetery, paths] £232.50

Carter Cabin Hire [3 months] £316.80

[b] Future projects

CB Choseley Road hedge trimming should not be funded by PC.

CC Deepdale bus shelter prices to come.

TdeW Cemetery meetings had taken place and prices obtained. Prop SB, sec. CC to defer decision until PCC had been consulted and told of PC concern. Agreed.

GB suggested a work party be formed for work in autumn/winter. He offered to take this on and organise as a project. This was welcomed.

CC suggested a note in PN about hiring a Parish Handyman. Job spec needed [working group] and something in place for next year's budget.

[c] Update by TdeW

Extra SAMS may be needed and PC needs evidence that they are necessary. Suggested data SAM placed at far end of BD and readings taken.

8. PLANNING

Brancaster:

Dorosal, Marsh Side - no objections.

The Croft, Cross Lane - no objections.

Rosa - objection as more information required.

25 Branodunum. No objection

Brancaster Staithe:

Staithe House - fence and gates. No objections.

9. WORKING GROUPS UPDATE

Neighbourhood Plan - in hand by SO

Finance - update by T de W. Extra SAMS needed and evidence that they were viable. One needed at far end of BD and readings taken.

CC Extra parking space [field ?] needed when beach car park full or not accessible at high tide times.

10. CORRESPONDENCE

1. WNBC planning lists*

2. JWT - list of parish projects - Mostly highways matters.

3. Reed beds on marsh common - passed to SHDCRHA

4. TennisWeek Report. Letter from Insp. Gunnell reporting a trouble free year. May reduce police presence in future years..

5. G.Parry - Flooding at Deepdale - passed to Sally of NCC

6. C.Pratt - thanks for planning support.

7. Dog bins at beach. Agreed to remove these [prop SB, sec. CC] as WNBC would no longer empty them. Voting: 4 for and 3 against. CC and TdeW would remove them on Saturday and place them in storage. WNBC to be advised and asked for an adjusted agreement with any credit due for current season.

8. Freebridge - 7 - 13 Marsh Side. Freebridge and private owners were responsible for repairs to the road and would be advised to liaise.

10. OTHER ITEMS / FUTURE AGENDAS

CB FP9 Russell Wilson to be asked to meet with Parish Council.

CC Metal detecting on beach. Refer to CRH

S.B Lack of paper plans from WNBC

The need for PC meeting in August. More discussion needed on this. Clerk not in agreement.,

11. PUBLIC SESSION

Jos.L Need to have electric meter removed from playing field car park

RL car park income; dog bins and dog licences;

GP BD pumping station; Refer to Anglian Water.

Ann Rowan Parking in BS over BH; motor home on BS village green

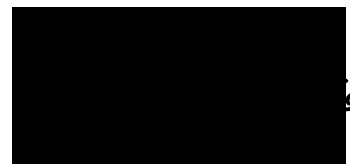
BE form C19 available from NCC; car park [refer to 1925 Act. No decisions if you do not own land involved]; C to do more research on this; 1902 is safe; subsequent agreements did not refer to parishioners [commoners].

GP CRH should be kept informed on discussions/decisions on commons.

The meeting closed at 9.02 pm

JEL

27.9.2016



1/11/2016

**BRANCASTER PARISH COUNCIL
MINUTES 4.10.2016 [DRAFT]**

A Parish Council meeting was held in the village hall, Brancaster Staithe, on Tuesday, 4th. October, 2016, at 7pm.

PRESENT

- Ms.C.Borthwick; Messrs. N.Linge, C.Cotton, S.Bocking, E.Gould, G.Bocking, S.Oliver, R.Lowe.
- Also, 8 electors, and Fleur guests.

1..APOLOGIES FOR ABSENCE

Messrs. J.W.Thompson and T de Winton. Also Cllr E.Watson NCCllr. R.Bird.

2. DECLARATIONS OF INTEREST

Celia Borthwick [Fleur developments]

In the absence of the chairman, Mr.T de Winton, the chair for the meeting was taken by Vice Chairman Mr.G.Bocking.

3.. MINUTES of last meeting [6.9.16]

Agreed as correct. [prop. EG sec CC] and signed by chairman following an addendum re item 6b. stating that no vote had taken place.

4. MATTERS ARISING

- [a] Powell artefacts – Plaque to be installed. In hand.
- [b] UKPN draft lease – Clerk has met solicitor. Progress now being made.
- [c] Beach car park agreements – agenda item
- [d] Dog bins at beach – Bins now removed and in storage.NT had now taken over this responsibility.
- [e] Planning procedure at PC meetings – Request by CB that paper plans be obtained from WNBC for use at meetings as before. These would now have to be paid for as no longer a service from WNBC. [update: planning papers, even if paid for, would no longer be available as from end of this year] CB also suggested the use of equipment for future meetings. EG said he would approach TdeW about obtaining a projector for use at meetings. This was agreed in principle.
- In the meantime, WNBC to be asked to continue providing paper plans Prop. CC sec, CB. and agreed.
- [f] Parish Council Common Right CL162 [Dormy Triangle]. Clerk stated this was all in order and properly registered.
- [g] BD pumping station – Anglian Water had been unhelpful on this matter, stating that it could be some time before it could be looked at.
- [h] NCC Highways meeting with Sally Bettinson.Report from CC. This had been circulated. Regarding the parking problems in BS and BD, in future a WNBC ruling stated that an Events Plan should be produced by any event organiser.

SO requested that this be an agenda item for the future.

WNBC to be asked who is the Health and Safety Officer

- [i] Work on cemetery – to be a winter project organised by GB.

5. REPORTS FROM WNBC & NCC

WNBCllr. E. Watson and NCCllr. R.Bird not present.

6. REPORTS FROM PC REPS.

SB BFC Trot Line discussed.

EG Smith Trust. Nothing to Report

7. FINANCE

Balances: [Updated 30.9.16: current a/c £13,853.59 ; saver £13,851.86]

- [a] Invoices for payment. Prop. SB Sec. CC that the following be paid:

Norse [1/2 year] £1111.02

K.Crompton [August and September] £360

M.Townshend [cemetery, paths] £232.50

Carter Cabin Hire [Sept] £152.40

BS&D village hall [7 bookings up to March 2017] £130

[b] Future projects

[1] Deepdale bus shelter

Quotations received. Shaun £980; Josh and Kelvin of Thornham £1800; S.Marsh £1700.

Agreed to accept third price of £1700 from March. Prop. CC Sec. CB. Shelter to be removed to allow base constructed by NCC.

ACTION: CC and CB

[2] Brancaster cemetery [Mill Road] see under Matters Arising.

[3] Public Lighting –Prop. EG, sec.CB

8. PLANNING

Brancaster Staithe

“Sailaway” – temporary closure of footpath.

Fleur Developments. Joff Brooker and Jamie Bird, upon invitation, gave a presentation on proposals for land south of The Close, Brancaster Staithe. Many questions asked particularly about access.

9. WORKING GROUPS UPDATE

Neighbourhood Plan – in hand by SO and JWT. [Update – now completed. To be circulated before meeting]

Parish Handyperson – In hand by SO

10. CORRESPONDENCE

1. WNBC planning lists*
2. JWT – hedge cutting at playing field car park
3. K.Crompton – quotation for cemetery work. Noted.
4. Fleur developments - plans for The Close [planning]
5. C.Borthwick – planning procedure at meetings [see Matters Arising]
6. BCC Minutes
7. Freebridge – 7 – 13 Marsh Side . Freebridge and private owners were responsible for the road. [Update - Progress now being made on this matter]

11. OTHER ITEMS / FUTURE AGENDAS

Dealt with during meeting.

SO public lighting

12. PUBLIC SESSION

R.Lawton - September minutes;1902 agreement; parking on pavements

The meeting closed at 9.10 pm

JEL

28.10.2016

BRANCASTER PARISH COUNCIL MINUTES 4.11. 2016 [DRAFT]

A Parish Council meeting was held in the village hall, Brancaster Staithe, on Tuesday, 1st. November, 2016, at 7pm.

PRESENT

- Ms.C.Borthwick; Messrs. T de Winton [chair] , J.W. Thompson, C.Cotton, S.W., Bocking, E.Gould, G.Bocking, S.Oliver,
- Also, 12 electors, and WNBCllr. E.Watson

1..APOLOGIES FOR ABSENCE

Messrs. N.Linge and R.Lowe. Also NCCllr. R.Bird.

2. DECLARATIONS OF INTEREST

JWT Planning item [Pump House]; CB Planning item [Brent Marsh] ;CC and SWB [common right holders]

3.. MINUTES of last meeting [4.10.16]

Agreed as correct. [prop. EG sec CC] and signed by chairman.

4. MATTERS ARISING

- [a] Powell artefacts – Plaque to be installed. In hand.
- [b] UKPN draft lease – Clerk has met solicitor. Progress now being made.
- [c] Planning procedure at PC meetings - further information and prices to be obtained about use of projector. JWT mentioned the poor Broadband service.
- [d] BD pumping station – situation still not satisfactory although site had been visited by AW.
- [e] WNBC Health and Safety Officer is Dave Clack
- [f] Deepdale bus shelter – in hand.
- [g] Public lighting – report by SO. Further information to be obtained.

5. REPORTS FROM WNBC & NCC

WNBCllr. E. Watson reported on the following:

Devolution; ongoing

LDF –new version up to 2036

Problem of second homes [PC to reply with views and copy to HB]

6. REPORTS FROM PC REPS.

CC BCMC. Fencing and prices

CB BS & D village hall – work to floor to be done and provision of display boards.

7. FINANCE

Balances: [Updated 31.10.16: current a/c £9,126.79 ; saver £13,851.86]

[a] Invoices for payment. Prop. SO Sec. CB that the following be paid:

Carter Cabin Hire £152.40

Mazars [audit fee] £240

M.Townshend [car park clearance & 2 x cemetery] £339.99

SR Ins. [6 meetings April to Sept 2016] £108

[b] Future projects

[1] Deepdale bus shelter - in hand and work in progress.

[2] Public Lighting – Further info on prices for LED lamps to be obtained.

8. PLANNING

Brancaster: Pump House, Hall Lane – no objection

Brancaster Staithe: Brent Marsh – demolition and rebuild. No objection [prop SO, sec. EG] . No vote was taken.

9. BEACH CAR PARK AGREEMENTS

Following discussion, it was agreed [prop: SB sec: CC] that a letter be sent to RWNGC and NT requesting a meeting to discuss existing and future management of the beach car park.

10. WORKING GROUPS UPDATE

Neighbourhood Plan – in hand.

CC & CB: Bus shelter at BD – in hand

CC: Playing field barriers - imminent

SB: Trot Line – decision on action to be made at end of season. Liaise with R. Lowe [HM] . Probably a skip will be needed.

Advert for handyperson:

Cut off date for applications to be end of year. Then to be referred to WG meeting in January 2017.

Neighbourhood Plan – in hand by SO and JWT. [Update proving difficult. To be circulated before meeting]

Parish Handyperson – In hand. Some applications received. Cut off date to be end of year. Working Group meeting to follow.

11. CORRESPONDENCE

1. WNBC planning lists*

2. NCC to close Mill Road for resurfacing work 14th. – 18th. November.

3. BT telephone kiosk top of London street, Brancaster. Agreed to purchase this [prop SO, sec. GB] for £1.

4. S. Harvey – Letter read out concerning the proposed Fleur development at The Close. It was agreed this letter represented the views of the parish and it would be forwarded to Fleur Developments. Prop: JWT, sec: CC

12. OTHER ITEMS / FUTURE AGENDAS

None

13. PUBLIC SESSION

G. Bottom – thanks for PC support re his planning item earlier in the year; also cutting of Barrow Common paths.

S. Harvey: more information on parish matters

B. Everitt: Only CRH have right to make agreements concerning marsh common

R. Lawton: Fleur wish to build light industrial units.

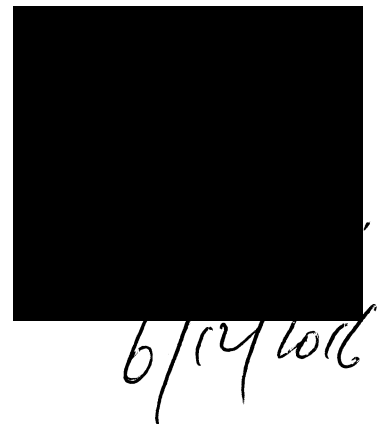
J. Snelling: handyperson must be self employed and have own insurance.

C. Southerland: Fleur Dev. Imposing 30 mph speed limits on village

The meeting closed at 8.38 pm

JEL

27.11.2016



**BRANCASTER PARISH COUNCIL
MINUTES 6.12. 2016 [DRAFT]**

A Parish Council meeting was held in the village hall, Brancaster Staithe, on Tuesday, 6th.. December, 2016, at 7pm.

PRESENT

- Ms.C.Borthwick; Messrs. T de Winton [chair] , N.Linge; J.W. Thompson, C.Cotton, S.W., Bocking, G.Bocking, R.Lowe; S.Oliver,
- Also, 10 electors, and WNBCllr. E.Watson

1..APOLOGIES FOR ABSENCE

Messrs. E.Gould . Also NCCllr. R.Bird.

2. DECLARATIONS OF INTEREST

SB Deepdale Christmas market [business owner]

3.. MINUTES of last meeting [4.11.16]

Agreed as correct. [prop. CC sec JWT] and signed by chairman.

4. MATTERS ARISING

- [a] Powell artefacts – Plaque wording to be decided
- [b] UKPN draft lease – Awaiting news from solicitor
- [c] Street lighting – Clerk obtaining prices.
- [d] BD pumping station – situation still not satisfactory although site had been visited by AW.

[e] WNBC Health and Safety Officer is Dave Clack

[f] Second/holiday homes. Mr.Gomm of WNBC would advise.

[g] Deepdale bus shelter – in hand. [now removed and awaiting site visit from Sally, NCC]

[h] Cattle grids for Barrow Common. CC reported on prices of £4600 per grid.

5. REPORTS FROM WNBC & NCC

WNBCllr. E. Watson reported on the following:

Devolution had not been supported in Norfolk.

CIL payments not ready.

LDF –new version up to 2036

Planning matters.

6. REPORTS FROM PC REPS.

SO and NL sea defences. Concern about dunes by 14th green. PC to be contacted.

JWT SR Ins.

RL [a] Trot line. In hand by BFC.

[b] Regarding dogs on green advice to come from NT

[c] drain on hard – agreed [prop.SB sec. CC]. Builder on nearby site would do this [hopefully] as a goodwill gesture. ACTION; SB and Clerk.

[d] GB NL Beach car park Minutes and accounts received and accepted as a fair record. PC share to be £20,913.

SB raised the matter of the old Ransome Strip and stated that there should be a fairer division of the income profits for the parish [currently one fifth].

JWT suggested that the current situation should be reviewed, including Insurance and liability.

NL and GB would like a fair representation all round at a meeting .Agreed this be an agenda item in January Prop.NL, sec. GB. Voting 5 for, with 3 abstentions [CB, SO and ?]

[e] Marsh track meeting. CB stated it had fulfilled its purposed.

[f] BCC Minutes to come. CC had raised the matters of reed cutting, toilets, and ownership of the land on which the dog bins are sited at the beach entrance. Also the harbour sign. And BFC Speed limit in harbour.

RL reported the boardwalk slippery on the west side by late Woodsend property.

7. FINANCE

Balances: [Updated 31.10.16: current a/c £9,126.79 ; saver £13,851.86]

[a] Invoices for payment. Prop. SO Sec. CB that the following be paid:
Carter Cabin Hire £152.40

DNS computers £75

K.Crompton £189

Bell's Charity had been distributed,. Problem with mandate ACTION|: Clerk

[b] Purchase of new printer

Prop. CC sec. SB that a new A3 printer be purchased. This could be available for use by parishioners [by appointment]. Agreed.

[c] Precept 2017/8

January agenda item.

[d] Other projects

Public lighting; assets; parish handyperson.

Other suggestions welcome.

8. PLANNING

[a] Brancaster:

Bramble, Choseley Road. Permitted development

Annalea, Cross Lane. G. Wingrove spoke upon invitation, explaining situation. Also WNBCllr Watson.

Over development of site.

Agreed that this be called in. Prop. CC , sec. CB

Appletree House. Objection. Prop.CC, sec. GB. More info needed.

23 Branodunum – no objection. Prop CC, sec. NL

Salcombe, Cross Lane – objection. Overdevelopment of site. Prop. CC, sec. RL.

Abstentions by SB and CB.

[b] Brancaster Staithe

The Palus - extra dwelling on site. Objection . prop. JWT, sec. CC .Overdevelopment of site.

Wols, Main Road - replacement of windows on north side - no objections. Prop. CB, sec. GB

The Blue House – No objection. prop. SB, sec. GB

53 Dale End – No objection. Prop. CB sec. SO. Agreed.

9.. WORKING GROUPS UPDATE

Neighbourhood Plan – in hand by clerk. A. Gomm of WNBC to visit to advise.

CC &CB: Bus shelter at BD – in hand

CC: Playing field barriers – imminent [now done but hinges need adjusting]

SB: Trot Line – decision on action to be made at end of season. Liaise with R. Lowe [HM] .

Probably a skip will be needed.

Advert for handyperson:

Cut off date for applications to be end of year. Then to be referred to WG meeting in January 2017.

10. CORRESPONDENCE

1. WNBC planning lists*

2. G. Wingrove – Annalea planning app.

3. Appletree House – Marsh Drove. January meeting.

4. Deepdale Christmas Market parking issues. WNBC to be consulted on future Event Management Plans. Agreed that it would be advisable to attend the SNAP meetings in future.

5. Seven Edges Lane – proposed work by residents. Referred to NCC Highways.

11. OTHER ITEMS / FUTURE AGENDAS

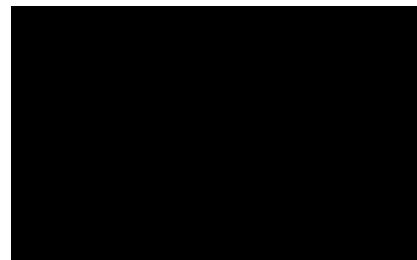
1. CC Footpaths maintenance.

2. Pump House
3. Car at old lifeboat has gone
4. Deepdale bus shelter invoice for materials
5. Playing field - SE corner needs clearing up.

12. PUBLIC SESSION

1. V.Carpenter – “Bramble” planning application [permitted development]
2. P.Bickell – Green lane south of 5 corner plantation is flooded. Tractor damage.[Refer to Thompson Farms & Sally of NCC]; Beach car park; Parking at Deepdale Market weekend.
3. R.Lawton –public lighting; no guidance given to PC reps; Pothole at Deepdale Farm
4. G. Parry – parking at Deepdale
5. C.Highmoor – future of BS post office.

The meeting closed at 9.17 pm
JEL
27.12.2016



10/1/2017

12

BRANCASTER PARISH COUNCIL MINUTES 10.1. 2017 [DRAFT]

A Parish Council meeting was held in the village hall, Brancaster Staithe, on Tuesday, 10th.. January, 2017, at 7pm.

PRESENT

- Ms.C.Borthwick; Messrs. T de Winton [chair] , J.W. Thompson, C.Cotton, S.W. Bocking, S.Oliver, R.Lowe, E.Gould.
- Also, 10 electors, and WNBCllr. E.Watson. Also 2 reps from Fleur Dev.

1.APOLOGIES FOR ABSENCE

Messrs. N.Linge and G.Bocking. Also NCCllr. R.Bird.

2. DECLARATIONS OF INTEREST

None

3.. MINUTES of last meeting [6.12.16]

Agreed as correct. [prop. RL sec CC] and signed by chairman.

4. MATTERS ARISING

- [a] Powell artefacts – Plaque wording to be decided ACTION: Clerk and NL
- [b] UKPN draft lease – Awaiting news from solicitor
- [c] Street lighting – See under Finance
- [d] BD pumping station – situation still not satisfactory although site had been visited by AW.
- [e] WNBC Health and Safety Officer is Dave Clack
- [f] Second/holiday homes. Mr.Gomm of WNBC would advise.
- [g] Deepdale bus shelter – in hand. [now removed and awaiting site visit from Sally, NCC]
- [h] Trot Line – now cleared except for one dinghy. Line to be put back in March.
- [i] BFC Constitution - PC rep not included although attended as an observer. Agreed to leave.
- [j] Drain on Hard – in hand. Builders now at “Sailaway”
- [k] Asset repairs – posts need replacing at playing field and BD notice board; Pump House legs not yet done [contact D.Smith]
- [l] NCC Rangers visit – ACTION: CC and CB
- [m] BD green lane – refer to Sally

5. REPORTS FROM PC REPS.

None

6. REPORTS FROM WNBC & NCC

Cllr. Watson reported on the following:

Devolution not backed at WNBC

CIL payments to start on 15th. February

Planning matters:

The Close application called in.

WNBC now had a register for self builds and custom builds, but this would probably not apply to Brancaster or be CIL involved.

7 PLANNING

Brancaster:

Driftwood – no obj

Annalea – garage had been resited. No decision had been made yet by WNBC.

Appletree House – deemed a straightforward replacement of windows. No obj.

Salcombe – no decision yet made. By WNBC

Brancaster Staithe:

The Close - Proposed development: Fleur Dev. reps present.

General discussion held with many worries raised by residents who were invited to speak by the chairman.

Prop., SO, sec. JWT that the PC object to this development. Carried unan. Cllr. E. Watson informed the meeting that this application had been called in.

8. FINANCE

Balances: Updated 30.12.16: current a/c £29,395.70 Savings a/c £13,855.32 -

[a] Invoices for payment. Prop. SB Sec. CB that the following be paid:

Filcris £175.76

PJK Fencing £576.00

Clerk's expenses [2016 – 2017] £30.06

Other financial matters:

[1] WNBC Precept 2017/18

[2] Asset repairs

[3] BMACCS donation £500 [prop. TdeW sec. CC] and agreed unan.

[4] Capital projects:

- Street lighting update to LED – prop. SB sec. CC that this be phased in over two years by present contractors, Werstcotec, who had produced best price of £250 per lamp complete with all new fittings Carried by 6 votes for, 1 against [SO] and 1 abstention **[CB] ACTION: Clerk**
- **Bus shelters:** CC to obtain more information.
- **SAMs** Situation to be reviewed. Clerk to contact N. Raynore.

[b] WNBC Precept 2017/18

A proposition [prop. JWT sec. RL] to increase this to £16,000 was defeated. Voting: 2 for and 6 against.

Proposed by CB sec by CC that precept remain the same as last year [£14,000] was **carried by 5** votes to 2 with 1 abstention.

[c] car park income

Prop. EG sec. SO that this matter be closed. Agreed by 4 votes [TdeW, JWT, EG, SO] to 2 [SB and CC] with 2 abstentions CB and RL].

NL and GB to be asked if there was a case for a review of the situation.

9. CORRESPONDENCE

- WNBC planning lists
- Owner of Apple Tree House – state of Marsh Drove – refer to NCC Sally
- Seven Edges Lane repairs – refer to NCC
- WNBC Precept - see under Finance
- NCC Rangers visit on 6th. Feb.
- D. Potter BMACCS donation request - See under Finance
- Parking problems – refer to Sally and ask Dave Clack to a meeting. Cllr Watson said a parking management plan was available. She had spoken with J. Borthwick.

10. WORKING GROUPS UPDATE

- Group meetings to be set up.
- NP on 16th. January. Alan Gomm of WNBC to attend

11. OTHER ITEMS / FUTURE AGENDAS

- CB FP9 coastal path. AONB rep to be contacted [C. Wakes Miller]
- Brancaster churchyard cemetery – in hand by Gary who will arrange a work party
- BS village green – derelict/abandoned boats. Legal position to be advised by NT [Victoria Egan]

12. PUBLIC SESSION

- Jos. L. Parking in Broad Lane at high tide times. Refer to NCC Highways

- PB Voting on beach car park.
- Rob L Car park income & common right holders; street lighting; BD green lane is in parish [boundary is middle of road]
- GP legality of car park on common land; BD pumping station trees; The Drove needs clearing of redundant NCC signs; state of pavements by pumping station. Refer to Rangers.
- BE Car park is village property and an asset.
- JSn Request not to site further SAMs by his business. Extra bus shelters would be urbanisation of villages.
- SB requested planning meeting date.

The meeting closed at 9.05 pm

JEL

23.1.2017

7/3/17

BRANCASTER PARISH COUNCIL MINUTES 7.2.2017 [DRAFT]

A Parish Council meeting was held in the village hall, Brancaster Staithe, on Tuesday, 7th.. February 2017 at 7 pm.

PRESENT

- Ms.C.Borthwick; Messrs. G.Bocking [chair] , J.W. Thompson, C.Cotton, S.W. Bocking, R.Lowe, E.Gould, N.Linge
- Also, 10 electors, and WNBCllr. E.Watson.

1.APOLOGIES FOR ABSENCE

Messrs. T de Winton and S.Oliver. Also NCCllr. R.Bird.

2. DECLARATIONS OF INTEREST

None

3.. MINUTES of last meeting [7.1.17]

Agreed as correct. [prop. CC sec CB] and signed by vice chairman.

4. MATTERS ARISING

Asset repairs –all in hand by CC

Parish handyperson – in hand by EG

NCC rangers – contact Sally

Deepdale green lane – JWT had not heard. In hand with Sally

SAMs – Agreed [prop CC, sec. CB] to offer N.Raynore expenses of £40 per month.

ACTION:Clerk

Trot Line – still not cleared of rubbish and derelict boat. R.Lowe to contact NT about legal procedure. Chairman to be asked if he had any storage space.

5. REPORTS FROM PC REPS.

SB BCMC nothing to report.

CC BCSC. Funds to be given to Brancaster school

NL Sea defence committee. Thanks to cllr Watson for her prompt action. Work to start soon.

Prop. CC sec. JWT that Parish Council support the flood defence work needed.

GB Allotment meeting. All well.

CB BS and D village hall. Prop. EG, sec. JWT that a donation of £1000 be granted.[see Finance]

JWT Simms Reeve Ins. Project. Lottery funding applied for.

6. REPORTS FROM WNBC & NCC

Cllr. Watson reported on the following:

Council tax will be increased by 2%; Police commissioner concerned at drug dealers coming into area. Planning application turned down for Annalea.

Advised SRI to get all paperwork in order for their Lottery application.

Fleur Dev. To amend their application for The Close.

7. FINANCE

Balances: current a/c £28,213.88 Savings: £13,855.32

[a] Invoices. Prop. NL sec. CB

B.Welsh £55

LCA subs £182

DNS comp[uters £150

Lyreco [new printer] £227.46

Sandringham sawmill £129.60

Smalls [cutting hedges] £200 [delay payment as invoice not detailed]

[b] Donation: BS&D village hall £1000 [see Reports]

8. PLANNING

Brancaster:

Chapel Cottage – no objection[prop. EG, sec. CB] but point out visibility problem to the East. Also, no parking by builders vehicles on this narrow part of A149. Refer to NCC.

3 Sawpit Cottages – overdevelopment and drainage problem. Request site meeting.

Brancaster Staithe:

East Cottage, BD – no objections.

9.. WORKING GROUPS UPDATE

Parish Handyperson – ACTION: EG

10. CORRESPONDENCE

- WNBC planning lists circulated.
- RWNGC flood defences. See under Reports.
- BS&D village hall. Donation agreed.
- V.Carpenter – footpaths. Refer to NCC and EA
- Broadband – JWT. Further information had been obtained. [Clerk and CC]
- State of footpaths – refer to NCC and EA
- N.Carrington-Smith – hedges A149. Refer to NCC Sally and NT.
- Cemetery workparty 18th. February
- Old School House- traffic – refer to NCC Sally
- S,Bocking – copy of letter dated 1952 from a County Assistant District Auditor to W.Borthwick. This questioned the legality of income from the RWNGC. Prop. CB, sec. JWT that this be passed on to PC auditors Mazars for comment. Agreed by 5 votes [SB, CB, JWT,CC, RL] with 3 abstentions [GB, EG, NL].

11. OTHER ITEMS / FUTURE AGENDAS

SB Drain opposite Snelling's blocked. Refer to Sally.

cost of security and public toilets in RWNGC accounts.

CB Footpaths to be an agenda item; letter from Claire Cobley – consultation period.

EG Surgery prescriptions for parish at shop at BD. Chairman to be asked to enquire.

12. PUBLIC SESSION

R.L. BFC constitution & minutes; FP9 repairs criteria needed from NCC;

Sawpit cottages - building control?

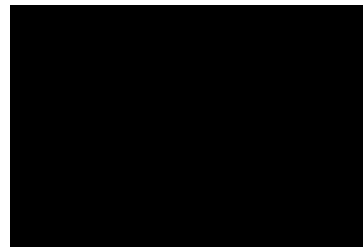
PB Footpaths; hedgecutting bill from Smalls; Development Plan rules.

GP The Drove - clearance work done by NCC not satisfactory

B.E. Village greens at BS owned by PC not NT; Sea defence meeting in December; beach car park is a village asset – legal ownership queried.

The meeting closed at 8.55pm

22.2. 2017



7/3/2017

4/4/17

BRANCASTER PARISH COUNCIL MINUTES 7.3.2017 [DRAFT]

A Parish Council meeting was held in the village hall, Brancaster Staithe, on Tuesday, 7th.. March 2017 at 7 pm.

PRESENT

- Ms.C.Borthwick; Messrs. T de Winton [chair] N.Linge, G.Bocking, J.W. Thompson, C.Cotton, S.W. Bocking, R.Lowe, E.Gould, S.Oliver
- Also, 18 electors, and WNBCllr. E.Watson. Reps of Fleur developments

1.APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

None

3.. MINUTES of last meeting [7.2.17]

Agreed as correct. [prop. CC sec EG] and signed by chairman.

4. MATTERS ARISING

Asset repairs –all in hand by CC

Parish handyperson – in hand by EG see item 9

SAMs – Agreed [prop CC, sec. CB] to offer N.Raynore expenses of £40 per month.

ACTION:Clerk. NR has accepted.

Trot Line – still not cleared of rubbish and derelict boat. . ACTION: R.LOWE

Cemetery work party very successful. Next date 18th.March.

Footpaths – PC to meet Clive of AONB committee – SB, CB et al.

SB Letter dated 1952 re rwngc income. Chairman stated should not have been discussed.

Mazar's reply to be studied.

5. PLANNING

[a] applications

Brancaster:

Old Police House – Objection [overdevelopment] . Voting 5 to 4.

Mayflower, Butchers Lane- Objection. Out of keeping in AONB.

Brancaster Staithe

The Nook – boat shed No objection.

4 Chestney Yard - trimming of holly tree – No objection.

[b] Fleur proposed development at The Close, Brancaster Staithe

Messrs. Bird and Brooker invited to speak and show latest plans. Their revised plans not yet submitted.

6. REPORTS FROM WNBC & NCC

Cllr. Watson reported on the following:

Council tax to be increased by 2%.

Very busy month for planning.

SB asked about Brentwood rumours – Cllr. Watson did not know.

7 – 16 Marsh Side, Brancaster. Clerk reported that work at last going ahead with road repairs.

7. PC REPORTS

NL Meeting at Wells

JWT Meeting with Alan Gomm of WNBC re NP

TdeW BCC /BFC Parish Council should have a voting member. Constitution to be updated.

SB Drain across Hard. Not up to NCC

8. FINANCE

Balances: current a/c £28,213.88 Savings: £13,855.32

[a] Invoices. Prop. NL sec. CB

B. Welsh £150

RMSmith £1556.40 [payment delayed]

[b] Rents and Licences. Leave for now

9.. WORKING GROUPS UPDATE

Parish Handyperson – ACTION: EG,SO and CC . Meeting imminent. [13th.March]

Beach Road – CC reported work to be done first saturday in April.

10. CORRESPONDENCE

- WNBC planning lists circulated.
- Broadband – JWT. Further information had been obtained. [Clerk and CC] Superfast service now available. BT will only put in fibre if worthwhile.
- Fleur Dev. Request for meeting. See under Planning
- Neighbourhood Plan – see item 7
- Proposed phone mast at playing field. Concern at siting near play area. Agreed to explore further. No vote taken.
- UKPN to be asked about their plan for substation. No news forthcoming.

11. OTHER ITEMS / FUTURE AGENDAS

CB Drain opposite Snelling's still blocked. Refer to Sally. CC To be done shortly.

GB Beach car park meeting on Thursday, 9th.March. He stated his wish to resign as PC rep.

CB Requested guidance on matters to be raised at the meeting. List to be given to CB at end of PC meeting. These to include state of car park surface, current charges; toilet block, repairs and renovations maintenance fund..

JWT Safety concerns about entrance and exit. Insurance Policy

SB requested map showing Ransom Strip

12. PUBLIC SESSION

R.Lawton: SAMS; cladding on new properties; parking by builders vehicles; beach car park insurance policy.

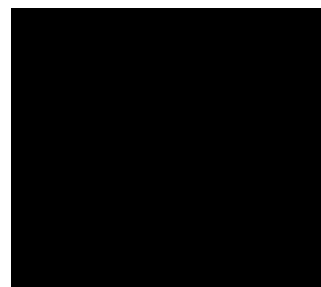
GP BD bus shelter.

SB Refer Fleur dev. to MP [this had been done]

PB BCC/BFC cars parked on common land

The meeting closed at 8.55pm

12.3. 2017



4/4/2017

BRANCASTER PARISH COUNCIL MINUTES 4.4.2017 [DRAFT]

A meeting of the Parish Council was held in the SR Ins. , Brancaster, on Tuesday, 4th..April, 2017 at 7.30 pm following the APM

PRESENT

- Ms.C.Borthwick; Messrs. T de Winton [chair] N.Linge, , J.W. Thompson, C.Cotton, S.W. Bocking, R.Lowe, E.Gould,
- Also, 8 electors, and WNBCllr. E.Watson.

1.APOLOGIES FOR ABSENCE

G.Bocking, S.Oliver

2. DECLARATIONS OF INTEREST

None

3.. MINUTES of last meeting [7.3.17]

Agreed as correct. [prop. CC sec EG] and signed by chairman.

4. MATTERS ARISING

Asset repairs –all in hand by CC

Parish handyperson – in hand by EG see item 9. A further meeting to be held.

SAMs – Clerk to contact NR again about procedure.

Trot Line – Report by RL. Situation improved but derelict boats still there. No room to store these. NT to be contacted about procedure. Victoria Egan to be asked to meet PC.

Cemetery work parties very successful.

Footpaths – PC to meet Clive of AONB committee – CB reported that he had not been in touch.

Clerk to contact him.

7 – 16 Marsh Side. No work started as yet.

Drain across Hard – Work on hold. In hand by BFC.

5. PLANNING

[a] applications

Brancaster:

Ventulus – extension. **No objection.** Prop. CC sec. SB and agreed

RWNGC – flood defences. **No objection.** “ “ “

Brancaster Staithe

The Hollies – **Objection.** Against Neighbourhood Plan., Prop.CC sec. JWT and agreed.

25 The Close – extensions. **No objection.** “ “ “

Carpenters Cottage – extensions. **No objection.** “ “ “

It was noted that The Hollies did not benefit parish with a CIL payment.

[b] Other planning matters

Brentwood:

Cllr. Watson to make enquiries.

Allocation of local houses:

Concerns raised; some local people not qualifying due to higher level of income; local people should have priority; Hastoe should take back control of allocation as previously. PC decided to request a meeting with Freebridge allocation officer [Colin Sampson]. Any meeting to be attended also by cllr Watson. **Action** Clerk.

JWT stated that design and detail in current plans was not up to standard.

SB pointed put that any permission for sea defence work should not go to WNBC as it was on common land.



6. REPORTS FROM WNBC & NCC

Cllr. Watson reported on the following:

Ward boundaries – may be reviewed as populations had fallen due to second homes. Number of Borough Councillors may be reduced. Owners of second homes had two votes so must be encouraged to vote here.

7. PC REPS. REPORTS

CC BCMC. Nothing to report.

SB/EG Smith Trust. Cyril Southerland was now chairman. No. 2 now let.

RL To liaise with NT

CB Beach car park meeting. Stressed need for a deputy on this committee. To be done at PC AGM in May.

Clerk not yet supplied with minutes.

8. FINANCE

Balances: current a/c £24,479 Savings: £13,855.32

[a] Invoices. Prop. CC sec. EG

SHDCRH Assn. [2 years] £200

M. Townshend £120

[b] Rents and Licences.

Agreed to renew licence for icecream van on the hard. Prop. EG, sec. RL. Rental to be paid now and not at end of season.

NT not happy with this arrangement but they had no jurisdiction over the village greens. CC suggested that any disagreement should be noted by P.Byrne.

9. UPDATE ON WORKING GROUPS

Work ongoing including Parish Handyman.

NP Report by JWT who stated that if proposed plans did not tally with the NP then they should not be put forward.

10. CORRESPONDENCE

- WNBC planning lists circulated.
- Neighbourhood Plan - JWT
- Proposed phone mast at playing field. Concern at siting near play area. Feeling of the meeting was not in favour. Agreed to discuss other options at a meeting with suppliers..
- CIL - further information to come.
- Peter Byrne [see above]

11. OTHER ITEMS / FUTURE AGENDAS

Celia Status of the hard with the NT. Clerk reminded meeting tht these two areas were village greens and registered as VG 49 and VG 63. .

12. PUBLIC SESSION

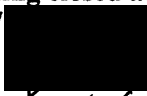
GP support for PC re car park.

RL Support Celia on car park and NT+

PB Support for Icecream van on hard; CIL tax on planning permissions.

The meeting closed at 8.30pm

7.4. 2017


2.5.17

BRANCASTER PARISH COUNCIL
Draft Minutes

An extraordinary Parish Council meeting was held in the village hall, Brancaster Staithe, on Wednesday, 19th.April, 2017, at 6 pm.

AGENDA

Proposed development at The Close, Brancaster Staithe

PRESENT

**Councillors T de Winton [chair] Ms.C.Borthwick, Messrs. J.W.Thompson, E.Gould, C.Cotton, S.Bocking, G.Bocking, R.Lowe, S.Oliver.
Also. J.Bird of Fleur Developments and 40 electors of the parish**

APOLOGIES FOR ABSENCE

Mr.N.Linge, WNBCllr, E Watson.

DECLARATIONS OF INTEREST

None

The chairman opened the meeting, welcoming everyone.

Mr.Jamie Bird made a presentation, explaining revised plans and changes to access etc. Plans were circulated.

Following comments from the Parish Council the meeting was opened to the public.

Many observations were raised, in particular to do with highways, access and parking. Of special concern was the lack of sufficient affordable housing.

Other comments raised:

Insufficient time to consider plans; environmental issues, water pressure; environment; sewerage, facilities.

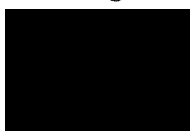
Of particular concern was the disregard for the parish Neighbourhood Plan, which would necessitate a meeting with the WNBC.

WNBC planners would be asked to include a condition in the NP to stop further development of this site to the south [towards Barrow Common]

After further discussion a vote was taken by the Parish Council:

It was proposed by C.Cotton and seconded by S.Oliver that this application be refused. This was passed unanimously.

The meeting closed at 8 pm.



2.5.17