

Full Council Agenda

Tuesday, 5th November 2024 at 6.30pm

Councillors are summoned to attend the above meeting. The meeting will be held in Brancaster Staithe Village Hall.

The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chair during the time set aside for this.



Simon Bower, Parish Clerk, 31/10/2024

1. Declarations of Interest

- a) Receive any declarations of interest of a pecuniary or other nature which may involve a conflict of interest

2. Apologies for absence

- a) To receive apologies

3. Minutes

- a) *Consider approving minutes of the meeting held on 1st October 2024*
- b) Matters arising from the above minutes – for information only

4. Public Comments – 1

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

5. Reports

- a) Chairman's report
- b) Report from Borough Councillor
- c) Report from County Councillor
- d) Report from Clerk

6. Finance

- a) To receive financial report from Clerk, including updated budget estimates for 25/26 and CIL income.
- b) *Consider expenditure items (listed in document pack)*
- c) Grant applications:
 - a. *Consider request from Baby and Toddler group*

7. Planning

- a) Consider planning applications:
 - a. [24/01407/F | New Dwelling to be used as holiday let | The Nook 6 Common Lane Brancaster Staithe](#)
 - b. [24/01377/F | SELF BUILD: Demolition and construction of a self-build replacement dwelling, with re-located replacement swimming pool, new pool house, garage and store. | Broad Lane House Broad Lane Brancaster](#)

- c. [24/01700/F | A single storey extension to create additional space | Sky Lark 9 Field House Farm Cottages Mill Road Brancaster](#)

- b) *Consider any late arriving planning applications*
- c) Receive report on any other planning matters

8. Delegated decisions etc.

- a) To note delegated decisions made

9. Other matters

- a) Receive reports from Council groups and representatives
- b) *School Closure¹ – consider a Council response to the consultation; approval of draft letter*
- c) *Website – consider future use, including archive of local history*
- d) Policies:
 - a. *Consider adoption of new Safeguarding and Privacy Policies*
 - b. *Note importance of Cllr understanding of GDPR rules*
- e) Brancaster Village Hall Car Park proposal
 - a. *Consider removal of container, including emptying and skip hire*
 - b. *Formally agree the extent of the extra area required for the car park, including any revised fence line*
 - c. *Consider appointing contractor to draw up plans for quotes and planning permission, also to be considered*
- f) *Consider authorising Clerk to proceed with registration at Land Registry of Brancaster Village Green ("Pond End"), including liaison with Highways*
- g) *Consider Village Greens works relating to Christmas Trees, and permissions*

10. Correspondence and requests

- a) To note any correspondence reported by the Clerk
- b) *Note White Ribbon Day and its message. Consider a statement regarding misogyny and misandry*

11. AOB and agenda requests

- a) To receive any further comments from Councillors – information only
- b) To receive future agenda requests from Councillors

12. Public Questions - 2

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

13. Next meeting

- a) *Consider confirming the date of the next meeting – to consider changing to 6.30pm on Tuesday 10th December, 2024. Meeting to be held in Brancaster Village Hall.*

14. Private session

- a) *Consider closing the meeting to the public under relevant legislation and standing orders.*
- b) *Update on Clerk appointment – consider any actions required on recommendation of Group*

Members of the public are requested to leave the meeting as promptly as possible

¹ Given that there may be larger than usual number of Public attending due to this item, it may be moved earlier in the Agenda, probably after Item 4