

Full Council Agenda

Tuesday, 4th March 2024 at 6.30pm

Councillors are summoned to attend the above meeting at Brancaster Staithe Village Hall on Tuesday, 7th January 2025 at 6.30pm

The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chair during the time set aside for this.

Philip Stone

Philip Stone, Parish Clerk, 24.02.2025

1. Declarations of Interest

- a) Receive any declarations of interest of a pecuniary or other nature which may involve a conflict of interest.

2. Apologies for absence

- a) To receive apologies.

3. Minutes

- a) Consider approving the minutes of the meeting held on 4th February 2025
- b) Matters arising from the above minutes – for information only.
- c) To note receipt of draft minutes from Brancaster Commons Committee of 6th February 2025.

4. Public Comments – 1

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

5. Reports

- a) Chairman's report
- b) Report from Borough Councillor
- c) Report from County Councillor
- d) Report from Clerk

6. Finance

- a) To receive financial report from Clerk.
- b) Consider expenditure items (listed in document pack)

7. Planning

Consider planning applications.

- a) **RECEIPT 21.02.25:** Validated: Date: 25/00272/F 18 February 2025 Brancaster 21st

February 2025 Details: HOUSEHOLDER: The **addition of a new balcony** to the northern elevation of the annexe. at **Dormy Cottage London Street Brancaster**. Comments no later than 14th March.

<https://online.westnorfolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SRU40IIV0JA00>

- b) **RECEIPT 20.02.25 Extensions, alterations & remodelling of dwelling and proposed outbuilding at 3 Saw Mill Road Brancaster King's Lynn Norfolk PE31 8AJ** comments no later than 13 March 2025.
<http://online.westnorfolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SFNMF4IVLIK00>
- c) **RECEIPT 21.02.25** 25/00118/F Change of Use from agricultural land to commercial with installation of 5no. Holiday Lodges and 3no. Camping pods. at Land East of **1 Saxon Field Main Road Brancaster** Norfolk comments no later than 13
<http://online.westnorfolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SQKAJLIVL7Z00>

8. To note and confirm delegated decisions made:

- a) Car Park Pass Application process: Adoption of online Beach Car Park, application via council website in electronic and downloadable format.

9. To note Parish Share & to consider and resolve grant requests:

The Parish Share payable to the Diocese for 2025

Burnham Deepdale £16,592 (2024 £16081)

Brancaster £6,266 (2024 £60730)

- a) Request from Burnham Deepdale church for funding of grass cutting £2,600.
b) Request from Brancaster Church for funding of £4,620.
c) Request from Village Hall Burnham Deepdale for contribution towards heating replacement total cost £4,789.85.

10. To consider and resolve:

- a) Changing Banks and the opening of current and savings accounts with Unity Bank.
b) To confirm parties for bank mandate online authorisation and cheque signing.
c) To appoint Cllr Carpenter as Village Champion for the new Free Bridge development.
d) To authorise a budget up to a maximum of £400 for welcome hampers for the Free Bridge development.
e) Staithe Village Green: Appointment of Stephen Sharpe to project design proposed restoration works to Green.
f) Formation of working party for restoration of Staithe Village Green.

- g) To approve budget of £1,000 for VE & VJ day celebrations.
- h) Purchase of single lock notice board locks £23.98.
- i) Formal appointment of Clerk/RFO commencing 1st May 2025.
- j) Formal appointment of Clerk/RFO from 1st May 2025.
- k) Confirm appointment of Restorative Justice for village works.
- l) Appointment of Sage Creates for vinyl mural at bus stop.

11. Other matters:

- a) Receive reports from Council groups and representatives.
- b) Update Village Hall car park.
- c) Update Flood Warning Signs.
- d) Yellow lines.
- e) Council assets.

12. Correspondence and requests

To note any correspondence reported by the Clerk

- a) Dog walker coastal path and dogs mess.
- b) Press National Trust.
- c) Hunstanton Tennis week.

13. AOB and agenda requests

- a) To receive any further comments from Councillors – information only
- b) To receive future agenda requests from Councillors

14. Public Questions - 2

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

15. Next meeting

- a) To confirm place, date and time of April meeting.

