

Minutes of a meeting of Brancaster Parish Council held at Brancaster Village Hall, Main Road Brancaster, Norfolk, PE318AA on Tuesday 4th February 2025 at 6.30pm

PRESENT: Cllrs, Dovey (Chair) Gardiner, Ullswater, Bax, Carpenter, Borthwick

IN ATTENDANCE: Philip Stone Parish Clerk and eight members of the public.

1. Declarations of Interest

- a) Receive any declarations of interest of a pecuniary or other nature which may for the speech involve a conflict of interest.

None received.

2. Apologies for absence.

- a) To receive apologies. Cllrs de Winton, Osborn, O' Sullivan, Bocking. Proposed to accept, seconded, unanimously resolved.

3. Minutes

- a) Consider approving the minutes of the meeting held on 7th January 2025
Proposed to approve, seconded, unanimously resolved.
- b) Matters arising from the above minutes – for information only
Cllr Dovey confirmed the Local Plan registered at the Borough Council has been confirmed as the current correct plan notwithstanding it states draft on it and has been circulated to councillors for their comments and suggestions.

4. Public Comments – 1

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.
- Thanks were given on behalf of parishioners for the speech Council Chair Cllr de Winton gave at Ex Parish Clerk Simon Bowers funeral and asked that it to be formally minuted.
 - Questions raised concerning the cause of the fire in July 2022 starting in a fish shed and what if any steps the PC have taken to avoid a recurrence, in dealing with issues relating to mismatch pipework, water supply and access?

5. Reports

- a) Chairman's report
Eulogy given by council chair Cllr de Winton at Simon Bowers funeral, general meeting with National Trust and meeting with Highways in respect of Flood warning system.

- b) Report from Borough Councillor
None received.
- c) Report from County Councillor
None received.
- d) Report from Clerk
New mandate with bank await confirmation from Barclays of authorised changes.

6. Finance

- a) To receive financial report from Clerk.
Current account balance Current account: £22,483.39
Premium account £182,591.39

- b) Consider expenditure items (listed in document pack)

Feb payments:

1. Philip Stone Locum Clerk Feb 25	£1,743.80
2. ECS Computers	£38.40
3. Kevin Compton (Christmas trees ect)	£120.00
4. School Play Equipment Grant	£700.00
5. School event grant	£280.00

Total £2,882.20

Cheque re issues:

1. Philip Stone Locum Clerk Dec 24	£1,703.00
2. Philip Stone Locum Clerk Jan 25	£1,791.30
3. TT Jones	£737.03
4. A Dovey (Christmas Lights)	£585.25

Total £4,816.58

Combined total £7,698.78

Cllr Ullswater proposed to approve the payment list seconded Cllr Gardiner unanimously approved.

7. Planning

- a) Consider any late arriving planning applications.
None received.

- b) Consider received planning applications.

1. 25/00141/F 24 January 2025 Brancaster 28th January 2025 Details:
HOUSEHOLDER: Proposed Garage/Store and office in roof space. at Skylark
Cross Lane Brancaster KINGS LYNN Norfolk PE31 8AE

Tom de Winton

Philip Stone (Clerk)

Date:

Proposed to object on the basis the application relates to a holiday let and the application appears to be designed to create additional accommodation rather than an office and is against the current local plan. Seconded, unanimously resolved.

2. 25/00050/F 13 January 2025 Brancaster 14th January 2025
Householder: Rear extension & alterations to dwelling, proposed solar panels to rear at Barmstone House Main Road Brancaster King's Lynn Norfolk PE31 8AZ

Proposed no objection, seconded, unanimously resolved.

8. Delegated decisions etc.

- a) To note delegated decisions made.
None.

9. To consider and resolve any outstanding issues relating to the Flood Warning signs and their installation.

Following a meeting with Highways in Brancaster on Thursday 30th January attended by Cllr Dovey and the clerk.

Proposal by Cllr Dovey, referring to highway's revised location plan for sign locations and the use of programable warning signs rather than signs governed by a reactive float. Seconded, unanimously resolved. Clerk to progress.

Proposed the council undertake to provide the sign providers with the flooding and tide data required annually on a permanent basis, seconded, unanimously resolved.

10. School Grant request for Equipment repair and trip funding

- a) To consider and resolve whether to grant funding for school trip cost £280
Proposed to grant, seconded, unanimously resolved.
- b) To consider and resolve whether to grant funding for school play equipment repair £700.
Proposed to grant, seconded, unanimously resolved.

11. Other matters

- a) Receive reports from Council groups and representatives.
- Update from National Trust meeting 30.01.25.
Cllr Dovey confirmed a meeting took place on Thursday 30th Jan discussing general issues and concerns, resulting in the National Trust confirming they would be supportive in principle of the PC carrying out improvement works to the village green. PC to prepare a plan and

costings for presentation to NT and the sailing club, so all stakeholders can be considered.

- NT are also dealing with the concerns raised by the coroner's report in respect of signage to the beach.
- Confirmed Victoria Egan would shortly be moving to a National Role and her successor is yet to be appointed.
- Update on bus stop, Cllr Ullswater suggested that council should consider the installation of a vinyl sticker map. Anticipated cost £500 design and £500 installation. Clerk to obtain further information for consideration at the next meeting including making enquiry of funding from the County Councillor from their Highways budget.
- Cllr Ullswater confirmed the need to address the overhanging hedge to the pathway running alongside the playing field at Brancaster. The clerk confirmed he was dealing with restorative justice in order to clear the same.
- Cllr Bax, Planning for VE and VJ day meeting 11th Feb 5.30 by zoom all welcome.
- Cllr Ullswater confirmed the trees requiring cutting down at the playingfield have been dealt with and the tin container removed
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b) Update Village Hall car park.

- Cllr Dovey confirmed she had liaised with Stephen Sharpe, Atelier Associates directly and applied for CIL funding to assist in the cost of the project, estimated cost in the region of £48,000.

12. Correspondence and requests

a) To note any correspondence reported by the Clerk

- School grant requests for outing and play equipment repair funding. (Dealt with under item 10).
- Highways concerning the road flood warning signs. (Dealt with under item 9).
- Borough Council confirming from 2025 the precept to be paid in 2 instalments rather than one, April and September.
- St Marys Church, confirming a potential increase in their grant request for grass cutting as a result of their contractor becoming vat registered. The church is obtaining further quotations before submitting a grant request.
- Parishioner request for guidance in respect of noise and smells emitting from a commercial property in the village. (Referred by clerk to District Cllr de Winton and at his request to planning enforcement at the Borough Council, parishioner informed of action taken.)

13. AOB and agenda requests

a) To receive any further comments from Councillors – information only

- A councillor brought councils attention a potential breach of planning relating to the conversion of a garage to residential use at 2 Boughey Close Brancaster. The Clerk confirmed he would refer to planning for clarity and or enforcement.
- Cllr Dovey confirmed there is a proposal to keep Broad Lane running that a seasonal yellow line should be considered. This will form part of the public consultation on traffic by highways.
- Cllr Ullswater raised concern in respect of the state of the village hall car park. (after listening to comments from parishioners it was established various works with UK Power remain outstanding.) The clerk will look into the situation and report back at the next meeting.
- Village notice boards require lock replacements. The clerk will liaise direct with the board suppliers and report back at the next meeting.

b) To receive future agenda requests from Councillors

- Cllr Bax, budget for VE and VJ day.

14. Public Questions - 2

a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

- A member of the public raised questions relating to the unacceptable condition of roadways and pathways. The chair advised as to the formal procedure for notification of issues. The clerk confirmed such issues were the County Councils responsibility and not the Borough or the Parish Council.

15. Next meeting

a) To confirm place, date and time of March meeting.

- 4th March 6.30 pm Brancaster Staithe Village Hall.

Meeting closed: 7.50 pm.

