

2nd December 2025 at 6.30pm

Councillors are summoned to attend the above meeting at Brancaster Village Hall,

The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chair during the time set aside for this.

Philip Stone

Philip Stone, Parish Clerk 26.11.2025

Tel: 07519163895

clerk@brancaster-pc.gov.uk

AGENDA

1. Declarations of Interest.

- a) Receive any declarations of interest of a pecuniary or other nature which may involve a conflict of interest.

2. Apologies for absence.

- a) To receive apologies.

3. Minutes Consider approving the minutes of the meeting held on 4th November 2025.

4. Public Comments – 1

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

5. Reports

- a) Chairman.
- b) Borough Councillor
- c) County Councillor
- d) Cllr Ullswater, Restorative Justice community works, replacement of tree Brancaster Staithe village green.
- e) Cllr Dovey, Christmas lights.
- f) Car park passes.
- g) Cllr Bax, welcome baskets.
- h) Member updates.

6. Finance

- a) To receive financial report from the Clerk and approve monthly items of expenditure. To note the anticipated car park donation from the Golf Club.

7. To consider and resolve:

- a) Potential grant funding for the hard Brancaster Staithe, authorise delegated authority for clerk working with Cllr Dovey to submit grant application (short time scale closing mid-December). (Cllr Dovey)
- b) To request approval of proposed remedial works at Brancaster Staithe village green from the land owner the National Trust. (Cllr Dovey)
- c) Harbour Master, seasonal appointment. (Cllr de Winton)
- d) Appointment of members to an employment committee.
- e) To approve the draft budget. (Cllr Bax)
- f) Use of restorative justice for removal of Christmas lights.
- g) Authorise new Facebook page and account clerk plus one Cllr.
- h) Registration of Brancaster Village Hall playing field as an open green space and authorise the clerk to lodge a statement of ownership with the county council.
- i) To consider contribution of £400 to the annual cost of £1,800 to the Brancaster playing field committee for monthly play equipment inspections.
- j) Planning: RE Consultation: Change of Use from agricultural land to commercial with installation of 5no. Holiday Lodges and 3no. Camping pods. at Land East of 1 Saxon Field Main Road Brancaster Norfolk **25/00118/F**

<https://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SQKAJLIVL7Z00>

8. To confirm any delegated decisions made.

9. Correspondence

To note any correspondence of note.

- a) Email from sailing club and reply given.

11. Agenda requests

To receive future agenda requests from Councillors

12. Public Questions - 2

Comments and questions are welcome. Maximum time ten minutes, three minutes per person.

13. Next meeting

To confirm place, date and time of meeting 6th January Brancaster Village Staithe 6.30 pm.

