

6th January 2026 at 6.30pm

Councillors are summoned to attend the above meeting at Brancaster Staithe & Burnham Deepdale Village Hall.

The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chair during the time set aside for this.

Philip Stone

Philip Stone, Parish Clerk 31.12.2025

Tel: 07519163895

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AGENDA

1. Declarations of Interest.

- a) Receive any declarations of interest of a pecuniary or other nature which may involve a conflict of interest.

2. Apologies for absence.

- a) To receive apologies.

3. Minutes Consider approving the minutes of the meeting held on 2nd December 2025.

4. Public Comments – 1

- a) Comments and questions are welcome. Maximum time ten minutes, three minutes for each person.

5. Reports

- a) Chairman.
- b) Borough Councillor.
- c) County Councillor.
- d) Cllr Ullswater, Restorative Justice community works.
- e) Cllr Dovey, Christmas lights.
- f) Cllr Dovey, Car park passes.
- g) Cllr Dovey, Hard Brancaster Staithe.
- h) Cllr de-Winton Harbour Master
- i) Member updates.
- j) Clerk Report.

6. Finance

- a) To receive the financial report from the Clerk and approve monthly items of expenditure.

7. To note, consider and resolve:

- a) To note Finance's recommendation to increase the precept to £30,000.
- b) To note Finance's recommendation to approve the draft budget.
- c) To approve the draft budget.
- d) (Cllr Dovey) To approve the introduction of 2-year car park passes.
- e) To note the letter of support from the National Trust for the proposed remedial works at Brancaster Staithe Village Green.
- f) (Cllr Gardiner) To appoint the contractor for the proposed works at Brancaster Staithe. As recommended by the Asset Group.
- g) (Cllr Gardiner) To appoint the contractor for the proposed works at Brancaster Village Hall car park. As recommended by the Asset Group.
- h) (Parish Clerk) To note a code of conduct complaint received in respect of a member's conduct by the Borough Council.
- i) (Cllr Ullswater) Hedge work playing field Brancaster.
- j) (Cllr de Winton) accounts package for April 26.
- k) Membership of NALC & SLCC.
- l) Planning 25/02069/F Details: Householder: Extension and renovation of existing dwelling. at 10 Branodunum, Brancaster Kings Lynn Norfolk PE31 8AL

<https://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=T7A55RIVJG000>

8. To confirm any delegated decisions made

9. Correspondence

To note any correspondence of note.

11. Agenda requests

To receive future agenda requests from Councillors

12. Public Questions - 2

Comments and questions are welcome. Maximum time ten minutes,

three minutes per person.

13. Next meeting

To confirm place, date and time of meeting 3rd February, Brancaster Village Hall
6.30 pm.

14. Exclusion of the Press and Public

To resolve, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting during the following item of business, as is likely in the view of the nature of the business or proceedings transacted that if members of the public were present there would be disclosure to them of exempt information within Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

15. (Parish Clerk) To receive a Confidential Report relating to a Members Conduct

REASON - Confidential Business – to consider the exclusion of the press and public because information about an individual member's conduct is confidential between the council and the member.

16. (Parish Clerk) To receive a Confidential Report Relating to Donations

REASON - Confidential Business – to consider the exclusion of the press and public on the grounds that information about donors and donations is confidential between the Council and the donor.